



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	SHRI VANRAJ ARTS AND COMMERCE COLLEGE, DHARAMPUR
Name of the head of the Institution	Dr. V.D. Patel
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919429056858
Mobile no.	9427707310
Registered Email	naiknilindi@gmail.com
Alternate Email	vanrajcollege@gmail.com
Address	Lal Dungri Banti Village Dharampur
City/Town	Dharampur
State/UT	Gujarat
Pincode	396050

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr.Nilindi Naik			
Phone no/Alternate Phone no.		+919429056858			
Mobile no.		9106801373			
Registered Email		naiknilindi@gmail.com			
Alternate Email		naikdrchandrahas@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.vaccdharampur.org			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.vaccdharampur.org/files/Academic%20Calendar.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.10	2017	27-Nov-2017	26-Nov-2022
6. Date of Establishment of IQAC			04-Jan-2018		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Environmental Awareness and sustainable		18-Feb-2018 01		86	

activities		
Alumni' s Feedback	29-Oct-2017 01	68
Teachers' Feedback	03-Apr-2018 01	27
Students' Feedback	14-Mar-2018 01	135
Meeting of IQAC	10-Jan-2018 01	14
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Saptdhara	State	2017 2017	40000
College	UDISHA	State	2017 2017	5000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC holds meetings for the planning of every activity of students' union. It also organizes the efforts of different departments well. ? Prayer, Thought of the Day ? Environmental Awareness sustainable activities, such as Celebration of World Environment Day etc. ? Lectures on how to face competitive examinations. ? Greater focus on ICT based learning. ? Skill Development Programmes ? Scholarship to students belonging to economically weaker sections in the Open Category was given during the year. 736 students were extended financial aid worth Rs.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Introduce and improve the teaching learning process by adopting outcome based education process. The process involves defining the targets for course outcome attainments in each of the courses and striving to achieve them.	All the courses taught have been covered under Outcome Based Education and each of the faculty have been required to work towards the achieving the targets set. Further the faculty is required to continuously improve the process to reach out to higher targets if the set targets have been achieved and analyse and initiate corrective action if the targets are not achieved.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

27-Feb-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The management, the Principal, teachers and administrative staff of our institution discuss and communicate various ideas to execute services, policies and significant issues with one another. Our management also invites the stakeholders in decision making. The Executive committee of Shri M.S.V.S.Kelavani Mandal has been formed. It appoints Local Administrative Committee in which a representative of management, the Principal, teaching and administrative staff are appointed. The Local

Administrative Committee (LAC) takes care of the overall administration of the college. All the members of LAC prove to be a very important link between various departments of our college. In addition to this we have a Local Staff Representative who proves to be a link between the principal and the staff. The IQAC is constituted as per the guidelines of the NAAC. The IQAC plays a very significant role in enhancing the quality of the education in our college. Every year it prepares the network regarding the overall quality of education imparted in our college. We also collect the feedback from the stakeholders. It inspires and motivates the concerned authority to upload the details of curricular and co curricular activities on our college website. In our college information technology is used in the administration of the office work like the admission process, students' records, examination process, financial reports and records etc. We provide students with Bonafide certificate, Transfer certificate, Migration certificate in computerized format. CCTV camera have been installed in all classrooms and around the college building mainly for the safety of the students and to keep an eye on various movements taking place in and around the campus . The bio metric is installed for noting presence of all staff members in the college. We also provide the students the facility of Xerox machine for the betterment of study. 92 students of our college belong to the poor rural community so we also run a Book Bank by which maximum tribal students are benefitted as they are given books charging minimum amount as a token by our college. . The admission process in FYB.Com and P.G. is centralized and executed by VNSGU. The application form for admission is uploaded on the university website. The admission depends on the students' choice of the college on the basis of merit. The college serves as the help centre appointed by the university for the verification of the students' admission forms. After verification the students who have preferred our college are intimated to report at our college. The

students are guided to opt for the elective subjects. The public address system is used to make announcement. Important Information regarding curricular, co curricular activities, notices and announcements are declared in the classrooms on microphone and also put on the notice board.. All fees are paid online by students. A Whats App Group of our college members and students is active in the exchange of various information, news, details regarding academic matters. We have a hall equipped with LCD Projector and important lectures are given with PPT for effective teaching of the syllabi.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri Vanraj Arts and Commerce College is affiliated to Veer Narmad South Gujarat University, Surat. Our institution imparts education both at UG and PG level for the spread of knowledge in rural tribal areas of our Dharampur taluka. In accordance with the academic calendar prepared by the University, the college also updates its academic calendar in which the dates of curricular and co curricular activities are mentioned for pre-planning the overall administrative function of the college successfully. The timetable committee prepares the timetable with reference to the academic calendar of the college. A meeting of various departments is held to negotiate the syllabus in the beginning of the year. Lesson plans are prepared by each faculty to make teaching process effective. The students are also given the timetable, the syllabus and a list of reference books in time. The library of the college is rich and provides the faculties and students with essential learning resources. The college library avails the reference material and journals in the library according to the changes of syllabi made by the university. Our institution attempts to offer maximum optional papers within the semester structure of the University. As a result various subjects are taught in the departments of Hindi, Sanskrit Gujarati, Economics , English and Commerce. All the HoDs are the members of the Board of Studies and attend Boards' meetings regularly. They supply information regarding the syllabus to the teachers of the departments and make them aware of the amendments if any. They also put forward the constructive suggestions and ideas of the staff members before the Board of Study. Thus all teachers contribute in finalizing the syllabus at university level. During the academic session the students have to submit library assignments which make them use the college library in the course of their study. Internal exams are conducted by the college to monitor the outcome of the syllabus and they are followed by the semester examination conducted by the university at the end of each semester. The Internal Quality Assurance Cell of the college monitors the overall process by collecting feedback from teachers and students regarding the curriculum. The results of the feedback are evaluated and reported to the authority for corrective actions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	UG	16/06/2017
BA	UG	16/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
We invite feedback from students, teachers parents and alumni by providing them feedback forms. They suggest their constructive ideas regarding the curricular and co curricular activities of the institution and their suggestions are taken

into consideration by the concerned authority for the overall development of the institution. There is a free discussion between the students and teachers in which the students represent their difficulties in the course of their study or regarding the academic facilities provided to them and the college authority tries to solve their problems as much as possible. But generally they are satisfied with the quality of education imparted in the college and the way they are guided by the teachers in the learning process. Most of our students come from the interior rural tribal areas. So a canteen is run by the college and provide them nutritious food at very nominal rate as token. The learned faculties of our institution contribute a lot to the overall development of our college. Generally they suggest about the availability of important study material in the library of the college. The staff meetings are frequently held by the management of the college in which the points and ideas are exchanged about the development of the college. Also feedbacks are obtained from alumni towards their possible contribution to curriculum development/curriculum enlargement/enrichment, to support our students in employment and creating an awareness about the opportunities in private and Government sector. The obtained feedback is analysed minutely by the college. Most of the parents belong to the poor tribal community. So the college authority itself contact them and asked about the difficulties if they have any regarding the study of their students. Generally their main problem is financial crisis, so the principal and the staff of the college try to support them financially too. In addition to this the college also collect their feedback about the quality of teaching and they are satisfied with the academic progress of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FYBA	910	1276	612
BA	SYBA	910	620	414
BA	TYBA	910	490	419
BCom	FYBcom	260	295	175
BCom	SYBcom	260	120	73
BCom	TYBcom	260	75	57
MA	Semester Total	720	775	616

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1750	616	35	Nil	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	14	Nil	1	Nil	Nil
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Generally all the staff members guide the students in each division according to their academic issues. As soon as the student takes admission in our institution, he/she has a faculty-counsellor for the choice of subjects. Each student is allowed and feels free to approach the staff members for academic and career guidance, personal counselling, advice and support for improvement in academic performance. The staff members support and encourage them to study sincerely. The teachers also contact the students who remain absent continuously and are brought back in the classrooms. Thus the teachers also try to solve the queries of the students outside the classrooms. That's how the rapport between students and mentors are established successfully.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2366	35	67.6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Nil	Sem-4	24/04/2018	16/05/2018
MA	Nil	Sem-2	24/04/2018	14/05/2018
BCom	Nil	Sem-6	24/04/2018	05/05/2018
BCom	Nil	Sem-4	24/04/2018	28/05/2018
BCom	Nil	Sem-2	24/04/2018	28/05/2018
BA	Nil	Sem-6	24/04/2018	04/05/2018

BA	Nil	Sem-4	24/04/2018	28/05/2018
BA	Nil	Sem-2	24/04/2018	28/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We follow the internal evaluation pattern as prescribed by Veer Narmad South Gujarat University, Surat. Internal examination is held at college level at the end of each semester and paper assessment is carried out by local faculty members. Students are intimated with the structure of the question paper, distribution of marks etc. by the teachers in the beginning of the academic year. Total weightage of marks consists of 80 for external and 20 for internal. The total weightage of internal marks is 20, out of each 10 is for internal test while 5 is for assignment and 5 is for attendance of students. Internal Tests and assignments help the students strengthen learning and obtain good marks. The involvement of the faculty members at different levels of the examination plays a significant role in overall teaching process. Additional exams are taken for those students who could not appear in internal exam. The students who do not appear or fail in the first attempt can take ATKT examinations conducted by the University. The faculty of each department is intimated about any kind of changes regarding syllabus, examination etc. made at university level. In addition to this remedial classes and unit tests are conducted for the students whose performance is poor in the classrooms.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the college at the beginning of the year in accordance with the calendar declared by Veer Narmad South Gujarat University, Surat. This includes the timetable of curricular activities like enrollment of UG and PG students, classroom teaching, college and University exams etc. and co curricular activities like Student Union Election, Cultural activities, sports events, NSS camps, Prize Distribution Programme etc. at the college level. It ultimately helps administration of the college go very smoothly and contributes to the overall development of the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vaccdharampur.org/files/Programme%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MA	Sem-IV	295	265	89.86
Nill	MA	Sem -II	302	289	95.69
Nill	BCom	TYBcom Sem-VI	45	17	37.05
Nill	BCom	SYBcom Sem-IV	55	29	65
Nill	BCom	FYBcom Sem II	163	103	63.42

Nil	BA	TYBA Sem- VI	361	344	95.37
Nil	BA	SYBA Sem- IV	346	283	82
Nil	BA	FYBA Sem II	420	370	88
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<u>NIL</u>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit (Human Religion of 21st Century)	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	4	Nil	Nil
Presented papers	1	2	Nil	Nil
Resource persons	1	Nil	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Campaign	The Science Centre, Bus Station, Radha-Krishna Temple	4	180
Cancer Awareness	Shri Vanraj Arts	4	250

Programme Poster Display	Commerce College		
Celebration of Rakshabandhan (Patients , Prisoners and Blind Students)	Shri Vanraj Arts Commerce College	3	72
Tree Plantation Lecture on expanding horizons of NSS	Regional Centre Ahmedabad	4	100
Voting Awareness Programme, Lectures and Illustration of EVM	Shri Prajapati Saheb, Province Officer and Mamalatdar of Dharampur	4	100
Gurupurnima Celebration	Shri Vanraj Arts Commerce College	4	200
Health Awareness Programme in Banti Kanurbarada	Valsad Gujarat Government	4	15
Health Awareness Programme in Banti Kanurbarada	Shri Vanraj Arts Commerce College	4	60
2000Lt. Drinking Water Supply to the villagers of Hilly areas of Dandval	Shri Vanraj Arts Commerce College	4	250
World Yoga Day	Shri Vanraj Arts Commerce College	45	103
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Parade selection	Miss Ankita Patel	Gandhi Vidyapith, Ahmedabad	1
Republic Day Parade selection	Mr. Kharapatiya Shailesh G.	Gandhi Vidyapith, Ahmedabad	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Valsad (woman self reliance)	Beauty Parlour Class	3	32
NSS	Valsad (woman self	Cooking Class	2	32

	reliance)			
NSS	Shri Vanraj Arts Commerce College Government nurses	The Donation of Cows to Poor Widows	2	20
NSS	Shri Vanraj Arts Commerce College Government nurses	Polio free India Campaign	2	130
NSS	Shrimad Rajchandra Ashram, Dharampur	All disease diagnosis Camp Distribution of medicine to villagers	2	200
NSS	State Hospital, Dharampur	Aids Awareness Rally Banners, Display of Slogans	3	220
NSS	Dr. Janak Parekh, Shri Vanraj Arts Commerce College	Cancer Awareness Programme	4	250
NSS	At Banti Kanurbarda Village	Health Awareness Programme	2	60
NSS	The Science Centre, Dharampur, Bus Station, Radha Krishna Temple	Cleanliness Campaign	2	180
NSS	Regional Centre, Ahmedabad	Tree Plantation and Lecture on Expanding Horizons of NSS	2	72
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
0	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
305000	295840

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2484	227200	5256	529145	7740	756345
	31246	2516346	1760	2110341	33006	4626687

Reference Books						
Journals	52	27000	75	35000	127	62000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	17	1	2	5	1	1	0	20	0
Added	10	0	0	0	0	0	0	0	0
Total	27	1	2	5	1	1	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
650000	611389	150000	129791

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies of our institution are decided by Shri M.S.V.S.Kelavani Mandal. There is an educational and administrative coordination between the management and the principal, teaching, non-teaching staff. The joint meetings are conducted to take decisions regarding any type of requirement on the college premises. As the academic year starts, the departmental meeting are held to discuss the course contents and distribution of the syllabus. A committee is formed to design the time table of all classes and it is displayed on the notice board of the college. All the faculties prepare lesson plans to make their classroom teaching effective. Important

reference books and material are available in the college library for the teachers and students of the college. According to the changes of syllabi made by the university, the college purchases number of books and research journals in the library. At the end of each term, the students appear in the internal and university examination. The respective Board of Studies decides the curriculum and it is followed by the college. The HoD of each subject is the member of the Board of Studies. Co-curricular and extracurricular activities are conducted frequently by different committees of the college. The equipment and the property of the college are maintained properly.

[NIL](#)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	ST,SC,Baxi Panch,	2031	15304431
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	Nil	NIL

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	UDISHA-Bin Sachivalay Clark	195	185	15	7
2018	Police Constable	210	203	28	16

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	295	MA	265 (Arts)	NIL	NIL
2018	45	BCom	17 (Commerce)	NIL	NIL
2018	361	BA	344 (Arts)	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate Competition	Inter-college	10
Debate Competition	Inter-college	16
Mono-acting Competition	Inter-college	20
Patriotic Song Competition	Inter-class	7
Folk Song Competition	Inter-class	5
Hair Style	Inter-class	9
Mehdi Design Competition	Inter-class	8
Rangoli	Inter-class	6
Best out of West	Inter-class	5
Poetry recitation	Inter-class	4
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2018	Gold Medal	Nill	4	Nill	NIL	Padvi Sarila K.
2018	Gold Medal	Nill	3	Nill	NIL	Pawar Umesh G.
2018	Gold Medal	Nill	2	Nill	NIL	Padher Sachin N.
2018	Gold Medal	Nill	1	Nill	NIL	Diva Heena R.
2018	Silver Medal	Nill	3	Nill	NIL	Kamadi Sunil S.
2018	Silver Medal	Nill	2	Nill	NIL	Padher Sachin N.
2018	Gold Medal	Nill	2	Nill	NIL	College Team Relay Run
2018	Silver Medal	Nill	1	Nill	NIL	Tumda Pravin R
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution has a practice of identifying student representatives for each class and nominates them to the student council which functions under seven different heads. It is constituted by Principal, teachers and elected students of each class. The union meeting is held and the members of each committee are nominated. The Finance committee allots the Budget of Students' Council and the fund is utilised to carry out various activities of Students' Council committee during the year. The report of the Students' Council is declared every year in the prize distribution programme by the principal and published in the college magazine. Gymkhana Committee organizes various interclass/ Inter college sports events. The committee encourages students to participate in various sports events held at State/ National/International level and the winners are rewarded in the prize distribution programme. The various programmes like the competitions of Patriotic songs , Mono acting, Mehndi , Handicraft , Drawing , Poem recitation, debate etc. are organized by the Cultural committee of the college. The winners at college level participate at the Youth festival conducted by Veer Narmad South Gujarat University and our students win the first prize in many competitions. Debate and Elocution Committee organizes different programmes like elocution, essay writing, quiz competition etc. The College magazine Vanmangla is published regularly. The committees of the union submit the reports of the various activities performed by the students and they are mentioned in the college magazine. That's how it provides platform to the students for the expression and expansion of their creativity. Planning forum Committee invites various resource persons to deliver lectures on relevant issues and personality development of students in general. Education excursion committee arranges tours to acquaint the students with different culture, society, socio-economic condition of the people in India. It widens the vision of the students of human life in general.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

There is an Alumni association of our academic institution which assembles on various occasions arranged by the college. They also participate in the discussion on different issues pertaining to the overall development of the institution. The alumni serve as a link between the learning within the campus and learning demanded in different fields and ultimately expected by the society. At present many x-students of our college hold prestigious designation in public and private sector. The institution arranges lectures of alumni in different departments so that the students are motivated to prepare themselves for better career in an environment of global competition.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision : The vision of our Institution envisages : ? To spread higher education among tribal people and raise literacy among women. ? To impart education that moulds students into sincere and ideal citizens. ? To transform the intellect of the tribal community into modern and scientific attitude towards life. ? To spread knowledge and enhance the skill of information technology in tribal areas. ? To spread awareness regarding sickle-cell, the disease generally seen among tribal community and gradually abolish it in future generation. Our institution forms different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important academic and administrative activities of the college. Internal Administration Committees (1) IQAC committee (2) N.S.S. committee (3) N.C.C. committee (4) Sexual harassment committee (5) Discipline grievance committee (6) Career Counselling / Udisha committee (7) Research committee (8) Time table committee (9) Internal evaluation committee (10) Library committee (11) Campus development committee (12) Anti-ragging committee (13) SC/ST cell committee (14) Saptadhara committee (15) Alumni Association committee (16) Prof. Bhavnaben Desai Bhandol committee (17) Woman empowerment Cell committee Students council : There are seven committees active under the students' council. Each committee is headed by a faculty member. The formation of committees help to support the overall development of students. Students' council committees (1) Finance and student welfare committee (2) Gymkhana Committee (3) Cultural and Social activities committee (4) Debate and elocution committee (5) Educational excursion committee (6) Planning forum committee (7) Magazine committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The 13 faculties of our staff hold

the Ph.D degree and 4 are qualified as M.Phils. The faculty members are motivated for research publications in peer reviewed journals with high impact factor. They are also encouraged to present papers in International/National/State Level Seminars, workshops and to act as resource persons. The publication of research work of the faculty members is exhibited in the college library to inspire further researchers. Our institution motivates the faculty members and the students to organise various seminars , workshops at Institutional / State / National / International levels. Our many faculty members act as M.Phil/ Ph.D supervisors.

Examination and Evaluation

The faculty members acquaint the students about paper style, examination methods, weightage of marks etc. The examination pattern is designed by Veer Narmad South Gujarat University. Assignment, attendance and Internal marks are allotted as per University guidelines and displayed on notice board. In case, a student needs help, they can approach a mentor. The answer sheets of Internal examination are assessed by the local faculty members and results are displayed on the notice boards. The answer sheets are given to students for reviewing their performance in the examination . The answer sheets of semester examination are dispatched by the university for the assessment. CCTV cameras constantly monitor the examination process in the classrooms.

Teaching and Learning

The students of the college are provided with Wi-Fi facility. One class room is equipped with LCD projector. The Field Work and Industrial visit are organized to enhance the learning of the students. The students also utilize the Xerox machine excessively for the reference material provided by the teachers. The Students are also motivated to participate in different seminars.

Curriculum Development

? Curriculum Development Our college implements the syllabus prescribed by VNSGU which is designed by the Board of Studies. The HODs are the members of the Board of Studies and they contribute in the formation of the

syllabus taking into consideration the overall development of students. The syllabus of each subject is upgraded every 3 years by the University. All the heads of the following departments are the members of the respective Board of Studies: 1. Prof.V.D.Harkaniya Member, BoS in Sanskrit 2.Prof.Dr. U.L.Patel , Member BoS in Hindi 3.Prof.Dr. N.M.Vegda Member, BoS in Gujarati 4.Prof.Dr.C.N.Naik , Member, BoS in English 5.Pof.Dr. K.M.Patel , Member, BoS in Economics 6. Prof.Dr.V.D.Patel, Member, BoS in Accountacy 7.Prof.D.R.Bhandari , Member, BoS in Commerce 8.Prof.I.K.Patel Member, BoS in Statistics

Library, ICT and Physical Infrastructure / Instrumentation

The college has a rich collection of books, magazines, journals. In addition to this the other library facilities are : - Books for competitive exams - Book Bank facility - (SOUL) software for Library Management - Access to N-list Programme through INFLIBNET - Wi-Fi facility in Library - a big hall for reading facilities ICT - LCD Projectors in 1 classrooms - Speaker in each classroom - Multimedia hall - Language lab Physical Infrastructure - Vast lush green campus with well-planned building in it - Principal office - NAAC Office - Ladies room - Administrative office - NCC office - NSS office - Gymkhana - Playground - Separate parking zone for boys and girls - Career counselling office - Canteen - CCTV camera

Human Resource Management

The institution is governed by a very progressive and supportive body. The college appoint qualified and expert teachers as and when needed. If the faculty and the administrative staff are not sufficient Adhoc teachers and administrative staff are appointed . Leave record and attendance record of college staff are maintained and updated regularly. The students and staff are intimated with notification and circulars of various activities and they are also displayed on college notice board . Meetings of various committee for academic and administrative purposes are held as and when necessary. Feedback forms from students are taken annually and analysed.

Admission of Students

Online Admission is given in both

First Year B.Com and PG levels. The online payment facility is implemented for all students. Govt. Rules for Reserved Categories are strictly observed. The College prospectus is prepared every year prior to the commencement of admissions. It contains information about the institution, the programmes offered and details of eligibility norms for admission. It is given to the applicants along with the application form. Proper counseling is done by the Admission Committee of the college to the students regarding selection of subjects at the time of admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Each academic year begins with preparation of Academic Calendar which covers the schedule of teaching, extracurricular, co-curricular and extension activities. The faculty members also prepare teaching plans of all semesters in their respective subjects. This helps the teacher plan their teaching in a systematic way
Administration	The Administrative office works according to the university circulars and guidelines. Our college collects the fees of students online and the students are intimated with timetable, upcoming events, exam dates etc by the administrative office in time. The service books of the employees are well-maintained.
Finance and Accounts	Net banking facilities are used for payments for affiliation fees, payment to visiting faculty, provident fund, online admission. online payment of TDS. Students are allowed to make payment using digital facilities
Student Admission and Support	All activities, events, projects and research work of students are collected in soft copy and are published in the college magazine, 'Vanmangla'. The question papers are also collected in soft copy.
Examination	The University declares the result of all exams online. The marks of university examination in UG and PG programmes are entered online by the faculties. The marks of the Internal examination are also sent to the University at the end of the semester

online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The co-operative society loan facility is available to teachers on demand	Loans are provided to non-teaching staff. - Credit society functions promptly - Rain coats to peons -Uniforms and washing allowance to support staff	Book bank facility -Students Aid fund -Scholarship schemes to needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: - The accountant in the college under the guidance of the Principal, records day to day financial transactions. External Audit: - All the

financial documents are then submitted to external auditor, Rajesh Desai and Co. for external audit. Specific Development grant received from UGC and all the files in relation to grant are verified by external auditor and audit certificate is issued. Auditors from Government verify books of accounts of the college every two years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Diwali bonus is given to all support staff by the teaching staff. The employees who are in urgent need of financial support in case of hospitalization, marriage etc. are given priority in allotting the loan of credit society
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

? The development of medicinal and eco-friendly garden in the college premises ? Attempts are made to increase the strength of NSS - NCC units ? Classroom activities like group discussion are exercised to solve the language problems of tribal students ? The faculty members are encouraged to improve teaching-learning with modern tools and techniques

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	CCC under BAOU	01/01/2017	Nill	Nill	309
2018	Inter-College	08/01/2018	Nill	Nill	14

	Debate Competition				
2017	Inter-college Nanubhai Desai Mono Acting Competition	07/03/2017	Nil	Nil	26
2017	Health Check up Camp	16/07/2017	Nil	Nil	60
2017	All Disease Diagnosis Camp	15/12/2017	Nil	Nil	200
2017	Voters Awareness Programme	21/07/2017	Nil	Nil	100
2017	Cancer Awareness Programme, Poster Display	18/07/2017	Nil	Nil	250
2017	Aids Awareness Programme	01/12/2017	Nil	Nil	220
2018	Polio free India Campaign	28/01/2018	Nil	Nil	130
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Donation of Cows to widows	Nil	16/12/2017	13	7
Beauty Parlour Classes	27/12/2017	29/12/2017	32	Nil
Cooking Class	Nil	22/01/2018	32	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Our entire peaceful campus is looked after by our Management, Shri M.S.V.S Kelavani Mandal. The old, taller trees are adequately trimmed. To increase fertility of the land of the garden, new clay is layered up with fertilizer. New saplings, flower-plants, some creepers are planted in attractive shapes. The plot of garden is re-designed and is made alluring. Moreover, every year

our NSS/NCC units conduct tree-plantation and plants saplings wherever necessary on the campus. We have also developed a herbal garden in college campus. On the whole, the campus remains green and clean throughout the year and its serene atmosphere refreshing and peaceful. Watering facility, electric lawn-mowers, cleaning facility, water hut for students etc. are the part of its facilities.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	3	25/07/2017	03	Treeplantation	Environmental Awareness	350
2017	Nil	1	09/09/2017	01	Blood Donation	Social Service	200
2017	Nil	1	06/08/2017	01	Rakshabandhan Patients, Prisoners, Blind students	Brotherhood	72
2017	Nil	1	14/08/2017	04	Cleanliness Campaign	Health Hygiene	220
2017	Nil	1	11/12/2017	07	NSS Annual Camp	Social Service	250
2017	Nil	1	21/07/2017	03	Voter Awareness Programme	Social Awareness	100
2017	Nil	1	01/10/2017	01	Shramik Annapurna Scheme (Lunch -Rs.10)	Humanity	15
2017	Nil	1	18/06/2017	01	2000 Lt .Drinking	Humanity	250

					water supply to villagers		
2017	Nil	1	06/09/2017	01	Show of 'Yugpurush', Drama based on the life of Gandhiji	Human Values	300
2017	Nil	1	24/09/2017	01	Bhartiya Sahitya Gyan Exam	Morality	145
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Yoga Day	21/06/2017	Nil	103
Gurupurnima Celebration	20/07/2017	Nil	200
Gandhi Jayanti Celebration (Competition of Favourite Bhajans of Gandhiji , Patriotic Songs held at College)	02/10/2017	Nil	100
Wild Animal Week	03/10/2017	09/01/2018	90
Distribution of Buttermilk to the devotees who visit Gupteshwar Mahadev at Nadhai-Bhairvi village on Mahashivratri	13/02/2018	Nil	100
The Literacy Campaign	11/12/2017	17/12/2017	110
Exhibition for De-addiction	15/07/2017	Nil	200
Celebration of Road Safety Week	31/12/2017	Nil	107
Nature Camp and An Oath Taking of Saving Trees By Students	18/02/2018	Nil	86

Celebration of Vivekanand Birth Anniversary Youth Week	12/01/2018	Nil	220
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

We take the following measures to make the college campus eco-friendly. The college has a vast spread and well maintained campus. ? Compost pit is dug in the one of the corners of the campus and the natural manure is used for the plants in the garden ? Every year our NSS/NCC units conduct tree- plantation programmes. ? There is a well-maintained herbal garden in the college campus. ? Numbers of dustbins have been placed out of each class to maintain cleanliness in the college. ? Environmental awareness programmes are conducted in the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. NSS 2. Sports 1. Title of the Practice : NSS Goal: To inculcate the qualities of deep sense of nationalism, selfless community services, character building, leadership, comradeship, courage, discipline and spirit of adventure. The Context: Along with academic activities, extensional activities of NSS are given equal priority in our institution. To promote extensional activities, we give importance to the various activities of NSS. These activities have been functional in the institution from the very date of its establishment. Our NSS unit is affiliated with VNSGU, Surat . The Practice and Evidence of Success : The NSS unit of the college started its activities with the motto 'Not Me But You' in the beginning of the academic year with the support of NSS volunteers under the able guidance of programme officers. We observed that many of our students are very much interested in serving the society. So NSS unit provides them a very good platform to develop the qualities of leadership, patriotism, courage, adventure spirit and social service. The regular activities of NSS are tree plantation, the celebration of National festivals of 15th August, 26th January, Gandhi Jayanti etc. The unit distributes fruits and biscuits in the public hospital on national festivals. Also the NSS unit celebrates the festival of Rakshabandhan with the orphan children, patients, prisoners, etc. The unit organizes Blood donation camp, cleanliness drive, health awareness programmes. The regular activities of the unit are held on every Sunday. Every year annual camp is held in near by village. The activities start with prayer, followed by news reading, recitation of shlokas from scriptures, and a short discourse on the thought of the day by NSS officer. Cleaning of college campus along with eco survey of the campus is integral part of NSS unit. We cannot imagine life without practical knowledge. Mere classroom education and the knowledge based on only theory are imperfect. In order to get perfect knowledge of society and humanity, regular and special activities of NSS give practical knowledge and teach students to become self-reliant, cooperative and benevolent. 2. Title of the Practice : Sports Goal: 'A sound mind in a sound body' is also our one of the mottos apart from academic activities and hence we encourage sports activities in the institution. Sports in our college is given importance as it helps develop the personality of the student. The Context: Along with academic activities, Sports is given equal priority in our institution. To promote sports activities, we give importance to students' participate in various sports like Gymnastics, Archery, Cricket, Running, High Jump, Long Jump, Football, Hockey, Chess etc. These activities are exercised in the institution from the very date of its establishment. Facilities are provides to students to practise regularly. The Practice and Evidence of

Success : In sports students are guided well and given proper training throughout the year in order to achieve their goal. Continuous monitoring system is exercised for excellent result in this field. We are glad to announce that our tribal students many times won championship at University level in Cross Country Run. In this game students are selected in university sports team, too. In addition to that at national level also their performance is appreciative. Every year the results of sports activities are very encouraging. In cricket also college team performed well. Our tribal students who are deprived of basic needs to live life have won gold and silver medals.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.vaccdharampur.org/bestp.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness : Shri Vanraj Arts and Commerce College, managed by Shri M.S.V.S. Kelavani Mandal, Dharampur has earned its fame as a reputed academic institution imparting higher education in the tribal area of Dharampur. Late Shri Nanubhai Maganlal Desai, the founder of this college and his followers together undertook the responsibility of imparting higher education to poor boys and girls of this backward area. It was a tough task to establish and run an academic institution in the total absence of any financial help. A lot of talented tribal boys and girls were deprived of higher education due to their poor condition. Late Shri Nanubhai Maganlal Desai was very deeply concerned with this problem and as a result, he started Shri Vanraj Arts and Commerce College in June 1984 having only the strength of 251 students. At present the academic and co curricular activities are taking place in an organized way in this college and the response of the students is immense. We are proud that many of our students have moulded excellent academic career and are employed in defense, paramilitary and other civil services. The educated students of our college have created remarkable impact on the socio-economic status of the tribal community. Throughout its journey, the institution has proved to be a decisive factor for the physical and mental growth of tribal students of this area. This institution has provided ample opportunities to students to excel in curricular and in co curricular activities like sports, NSS, NCC, cultural etc. Our students are always ahead in sports and cultural events organized by Veer Narmad South Gujarat University, Surat. In the scarcity of P.G. centres in South Gujarat, our college is unique in the sense that it runs maximum Post Graduation centres in the subjects of English, Hindi, Gujarati, Sanskrit, Economics and Sociology and thus it helps the maximum students who are deprived of higher education in different disciplines, develop bright academic career. In addition to this the college also run BAOU Study Centre to cater educational needs of the society at large. The centre offers various degree courses of disciplines like Arts, Commerce, Computer Education, Management, Social Welfare and many more. Students, after obtaining their basic degree in this centre, can pursue for a higher degree at other places. Beside this BAOU provides higher education even to those people who have not obtained any degree or who have not completed even their school education. This has been highly beneficial to the people of Dharampur and surrounding area. This centre enables the in-service people to raise their professional status. The BAOU Centre is a blessing to the housewives of tribal community who can pursue their educational studies parallel to their domestic duties and the farming tasks. Our students come from interior tribal areas around Dharampur taluka. Many of them are the victims of malnutrition. So we run a canteen in which nutritious food is provided them at maximum concessional price. The overall achievements

of our students have made the institution proud. The increasing strength of students every year reflects the spread of education in tribal society. The full-fledge development of the institution makes it a landmark in the field of education in South Gujarat. Ultimately, the education imparted in our college help students inculcate moral values, ethics and sense of responsibility towards society and our nation.

Provide the weblink of the institution

<http://www.vaccdharampur.org/instd.html>

8.Future Plans of Actions for Next Academic Year

? Improvement in ICT enabled Teaching - Learning . ? Planning to conduct Seminars ? Strengthening the support for students for cultural and sports activities. ? Improvement in the placement opportunities for students. ? Continuation of efforts towards eco friendly practices