



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHRI VANRAJ ARTS AND COMMERCE COLLEGE, DHARAMPUR
Name of the head of the Institution	Dr. V.D Patel
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919429056858
Mobile no.	9427707310
Registered Email	vanrajcollege@rediffmail.com
Alternate Email	naiknilindi@gmail.com
Address	Lal Dungri Banti Village Dharampur
City/Town	Dharampur
State/UT	Gujarat
Pincode	396050

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Nilindi Naik
Phone no/Alternate Phone no.	+919429056858
Mobile no.	9106801373
Registered Email	naiknilindi@gmail.com
Alternate Email	vanrajcollege@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.vaccdharampur.org/files/AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.vaccdharampur.org/files/Academic%20Calendar.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.10	2017	27-Nov-2017	26-Nov-2022

6. Date of Establishment of IQAC	04-Jan-2018
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7. Internal Quality Assurance System		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Historical Monuments	23-Sep-2018	165

Cleaning	01	
Meeting of IQAC	05-Mar-2019 01	16
Meeting of IQAC	04-Jul-2018 01	14
Alumni' s Feedback	08-Apr-2019 01	35
Student's Feedback	11-Mar-2019 01	158
Teacher's Feedback	23-Apr-2019 01	28
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Saptdhara	State	2019 2019	20000
College	Udisha	State	2019 2019	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? IQAC has been driving the system and the processes for raising a level of quality education.. All the HODs are members of the IQAC. ? Each one of them implements and monitors the processes within their departments to maintain the level of desired quality and strives to improve them. ? Further they communicate

with IQAC about the issues if any, with regard to quality and initiates all measures to implement the strategic guideline given by the IQAC. ? Planning to Organize Seminar/Workshop/Conference ? Guidance to students for competitive exams UDISHA ? Scholarship to students belonging to economically weaker sections in the Open Category was given during the year 201819 students were extended financial aid worth Rs. 18878143 ? To develop the overall personality of students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
The Plan Of Action was designed in the beginning of the year with the coordination of various committees e.g. curricular, co curricular, extra co curricular.	As per the plan, various activities were held during the year and maximum students participated with sincerity and enthusiasm in all activities. The details of each activities documented in the college magazine, Vanmangla.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

21-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The management, the Principal, teachers and administrative staff of our institution discuss and communicate various ideas to execute services, policies with one another and significant issues with one another. Our management also invites the stakeholders in decision making. The Executive committee of Shri M.S.V.S.Kelavani Mandal has been formed It appoints Local Administrative Committee in which a representative of management, the Principal, teaching and

administrative staff are appointed. The Local Administrative Committee (LAC) takes care of the overall administration of the college. All the members of LAC prove to be a very important link between various departments of our college. In addition to this we have a Local Staff Representative who proves to be a link between the principal and the staff. The IQAC is constituted as per the guidelines of the NAAC. The IQAC plays a very significant role in enhancing the quality of the education in our college. Every year it prepares the network regarding the overall quality of education imparted in our college. We also collect the feedback from the stakeholders. It inspires and motivates the concerned authority to upload the details of curricular and co curricular activities on our college website. In our college information technology is used in the administration of the office work like the admission process, students' records, examination process, financial reports and records etc. We provide students with Bonafide certificate, Transfer certificate, Migration certificate in computerized format. CCTV camera have been installed in all classrooms and around the college building mainly for the safety of the students and to keep an eye on various movements taking place in and around the campus . The bio metric is installed for noting presence of all staff members in the college. We also provide the students the facility of Xerox machine for the betterment of study. 92 students of our college belong to the poor rural community so we also run a Book Bank by which maximum tribal students are benefitted as they are given books charging minimum amount as a token by our college. . The admission process in FYB.Com and P.G. is centralized and executed by VNSGU. The application form for admission is uploaded on the university website. The admission depends on the students' choice of the college on the basis of merit. The college serves as the help centre appointed by the university for the verification of the students' admission forms. After verification the students who have preferred our college are

intimated to report at our college. The students are guided to opt for the elective subjects. The public address system is used to make announcement. Important Information regarding curricular, co curricular activities, notices and announcements are declared in the classrooms on microphone and also put on the notice board.. All fees are paid online by students. A Whats App Group of our college members and students is active in the exchange of various information, news, details regarding academic matters. We have a hall equipped with LCD Projector and important lectures are given with PPT for effective teaching of the syllabi.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri Vanraj Arts and Commerce College is affiliated to Veer Narmad South Gujarat University. Our institution imparts education both at UG and PG level for the spread of knowledge in rural tribal areas of our Dharampur taluka. In accordance with the academic calendar prepared by the University, the college also updates its academic calendar in which the dates of curricular and co curricular activities are mentioned for pre-planning the overall administrative function of the college successfully. The timetable committee prepares the timetable with reference to the academic calendar of the college. A meeting of various departments is held to negotiate the syllabus in the beginning of the year. Lesson plans are prepared by each faculty to make teaching process effective. The students are also given the timetable, the syllabus and a list of reference books in time. The library of the college rich and provides the faculties and students with essential learning resources. The college library avails the reference material and journals in the library according to the changes of syllabi made by the university. Our institution attempts to offer maximum optional papers within the semester structure of the University. As a result various subjects are taught in the departments of Hindi, Sanskrit Gujarati, Economics , English and Commerce. All the HODs are the members of the Board of Studies and attend Boards' meetings regularly. They supply information regarding the syllabus to the teachers of the departments and make them aware of the amendments if any. They also put forward the constructive suggestions and ideas of the staff members before the Board of Study. Thus all teachers contribute in finalising the syllabus at university level. During the academic session the students have to submit library assignments which make them use the college library in the course their study. Internal exams are conducted by the college to monitor the outcome of the syllabus and they are followed by the semester examination conducted by the university at the end of each semester. The Internal Quality Assurance Cell of the college monitors the overall process by collecting feedback from teachers and students regarding the curriculum. The results of the feedback are evaluated and reported to the authority for corrective actions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Sociology	15/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	16/06/2018
BCom	UG	16/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
We invite feedback from students, teachers parents and alumni by providing them feedback forms. They suggest their constructive ideas regarding the curricular

and co curricular activities of the institution and their suggestions are taken into consideration by the concerned authority for the overall development of the institution. There is a free discussion between the students and teachers in which the students represent their difficulties in the course of their study or regarding the academic facilities provided to them and the college authority tries to solve their problems as much as possible. But generally they are satisfied with the quality of education imparted in the college and the way they are guided by the teachers in the learning process . Most of our students come from the interior rural tribal areas. So a canteen is run by the college and provide them nutritious food at very nominal rate as token. The learned faculties of our institution contribute a lot to the overall development of our college. Generally they suggest about the availability of important study material in the library of the college. The staff meetings are frequently held by the management of the college in which the points and ideas are exchanged about the development of the college. Also feedbacks are obtained from alumni towards their possible contribution to curriculum development/curriculum enlargement/enrichment, to support our students in employment and creating an awareness about the opportunities in private and Government sector. The obtained feedback is analysed minutely by the college. Most of the parents belong to the poor tribal community. So the college authority itself contact them and asked about the difficulties if they have any regarding the study of their students. Generally their main problem is financial crisis, so the principal and the staff of the college try to support them financially too. In addition to this the college also collect their feedback about the quality of teaching and they are satisfied with the academic progress of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Semester Total	720	755	653
BCom	TYBcom	260	75	42
BCom	SYBcom	260	170	101
BCom	FYBcom	260	285	151
BA	TYBA	910	390	332
BA	SYBA	910	620	507
BA	FYBA	910	1320	812
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1945	653	34	Nil	34

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
34	15	Nil	1	1	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Generally all the staff members guide the students in each division according to their academic issues. No sooner than students take admission to our institution he/she would have a faculty-counsellor for the choice of subjects. Each student is allowed and feels free to approach the staff members for academic and career guidance, personal counselling, advice and support for improvement in academic performance. The staff members support and encourage them to study sincerely. The teachers also contact the students who remain absent continuously and are brought back in the classrooms. Thus the teachers also try to solve the queries of the students outside the classrooms. That's how the rapport between students and mentors are established successfully.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2598	34	76.41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Prof. Jimmy Amrutlal Mistry	Lecturer	Passed Gujarat Public Service Commission
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	FYBA	Sem 2	04/04/2019	12/04/2019
BA	SYBA	Sem-4	04/04/2019	12/04/2019
BA	TYBA	Sem-6	04/04/2019	12/04/2019

BCom	FYBcom	Sem-2	08/04/2019	15/04/2019
BCom	SYBcom	Sem-4	08/04/2019	20/04/2019
BCom	TYBcom	Sem-6	08/04/2019	20/04/2019
MA	MA	Sem-2	05/04/2019	11/04/2019
MA	MA	Sem-4	05/04/2019	11/04/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We follow the internal evaluation pattern as prescribed by Veer Narmad South Gujarat University. Internal examination is held at college level at the end of each semester and paper assessment is carried out by local faculty members. Students are intimated with the structure of the question paper, distribution of marks etc. by the teachers in the beginning of the academic year. Total weight age of marks consists of 80 for external and 20 for internal. The total weight age of internal marks is 20, out of each 10 is for internal test while 5 is for assignment and 5 is for attendance of students. Internal Tests and assignments help the students strengthen learning and obtain good marks. The involvement of the faculty members at different levels of the examination plays a significant role in overall teaching process. Additional exams are taken for those students who could not appear in internal exam. The students who do not appear or fail in the first attempt can take ATKT examinations conducted by the University. The faculty of each department is intimated about any kind of changes regarding syllabus, examination etc. made at university level. In addition to this remedial classes and unit tests are conducted for the students whose performance is poor in the classrooms.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the college at the beginning of the year in accordance with the calendar declared by Veer Narmad South Gujarat University, Surat. This includes the timetable of curricular activities like enrolment of UG and PG students, classroom teaching, college and University exams etc. and co curricular activities like Student Union Election, Cultural activities, sports events, NSS camps, Prize Distribution Programme etc. at the college level. It ultimately helps administration of the college go very smoothly and contributes to the overall development of the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://vaccdharampur.org/files/Programme%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MA	Sem-IV	294	252	85.71
Nill	MA	Sem -II	352	318	90.34
Nill	BCom	TYBcom Sem-VI	70	17	24.28

Nil	BA	FYBA Sem II	800	723	90.37
Nil	BA	SYBA Sem-IV	517	493	95.35
Nil	BA	TYBA Sem-VI	341	312	91.49
Nil	BCom	FYBcom Sem II	149	94	63
Nil	BCom	SYBcom Sem-IV	132	84	63.63
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	8	2	Nil
Presented papers	1	4	Nil	Nil
Resource persons	Nil	1	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sujalam Suflam Water Conservation	Shri Vanraj Arts Commerce College	4	150

Campaign			
Plastic Free Dharampur Town	Shri Vanraj Arts Commerce College	3	200
Rubell-Measles Vaccination Programme	State Hospital, Dharampur, Health Dept. Govt. of Gujarat	2	5
Cleanliness Campaign	Shri Vanraj Arts Commerce College	4	150
Celebration of Rakshabandhan	Shri Vanraj Arts Commerce College	2	60
Tree Plantation	Shri Vanraj Arts Commerce College	4	150
One Day Camp (Cleanliness Campaign)	Science Centre Dharampur	2	180
Teacher's Day Celebration	Shri Vanraj Arts Commerce College	4	200
Celebration of NSS Day	Shri Vanraj Arts Commerce College	3	200
Blind Day Celebration	Selling of Handkerchief by Blind Man in Girijan Blind School, Karanjvery	4	160
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness Programme	Vedchi Pradesh Seva Committee	Lectures, Poster Exhibition, Rally	4	150
Voter Awareness Programme	Mamalatdar, Dharampur	Lectures, Slogans	4	100
Cleanliness Campaign	District Science Centre Dharampur	Cleaning Campus	2	180
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Commerce Idol	03	C.U. Shah College, Ahmedabad	03
Guest Lecture on 'The Importance of Sociology in Present Time'	25	Dr. J.C.Patel, HOD, Dept. of Sociology, Gujarat Uni., Ahmedabad	01
Guest Lecture on 'Economic Planning in Gujarat	38	Prof. Dhaval Pandya, Udhna Citizen Commerce College	01
Guest Lecture on 'Economic Problems in Gujarat	38	Dr. Sachin Mehta, Government Arts and Commerce College, Ahwa -Dang	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	2067715

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	5256	529145	2750	217939	8006
Reference Books	1760	2110341	1910	1598965	3670	3709306
Journals	60	35000	95	47670	155	82670
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	27	1	2	5	1	1	0	20	0
Added	0	0	1	0	0	0	0	0	0
Total	27	1	3	5	1	1	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
424000	423135	301670	301520

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies of our institution are decided by Shri M.S.V.S.Kelavani Mandal. There is an educational and administrative coordination between the management and the principal, teaching, non-teaching staff. The joint meetings are conducted to take decisions regarding any type of requirement on the college premises. As the academic year starts, the departmental meeting are held to discuss the course contents and distribute the syllabus. A committee is formed to design the time table of all classes and it is displayed on the notice board of the college. All the faculties prepare lesson plans to make their classroom teaching effective. Important reference books and material are available in the college library for the teachers and students of the college. According to the changes of syllabi made by the university, the college purchases number of books and research journals in the library. At the end of each term, the students appear in the internal and university examination. The respective Board of Studies decides the curriculum and it is followed by the college. The HOD of each subject is the member of the Board of Studies. Co-curricular and extracurricular activities are conducted frequently by different committees of the college. The equipments and the property of the college are maintained properly.

[NIL](#)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	ST Scholarship, SC Scholarship, Baxi Panch Scholarship, Open Scholarship	2389	18878143
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	Nil	NIL

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Talati cum Mantri Junior Clerk Exam	143	137	35	22

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	294	MA	252 (Arts)	NIL	NIL
2019	70	BCom	17 (Commerce)	NIL	NIL
2019	341	BA	312 (Arts)	NIL	NIL

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Poetry recitation	Inter-class	10

Essay writing	Inter-class	17
Poster making	Inter-class	12
Rangoli	Inter-class	10
Mehdi	Inter-class	13
Patriotic songs	Inter-class	14
Bhajan	Inter-class	12
Mono-acting Competition	Inter-college	22
Debate Competition	Inter-college	18
Cricket	Inter-class	150
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	Nill	4	Nill	NIL	Padvi Sarila K.
2019	Gold Medal	Nill	3	Nill	NIL	Kamdi Sunil S.
2019	Gold Medal	Nill	2	Nill	NIL	Padher Sachin N.
2019	Gold Medal	Nill	2	Nill	NIL	College Team
2019	Silver Medal	Nill	1	Nill	NIL	Padvi Sarila K.
2019	Silver Medal	Nill	1	Nill	NIL	Kamdi Sunil S.
2019	Silver Medal	Nill	1	Nill	NIL	Padher Sachin N.
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution has a practice of identifying student representatives for each class and nominates them to the student council which functions under seven different heads. It is constituted by Principal, teachers and elected students of each class. The union meeting is held and the members of each committee are nominated. The Finance committee allots the Budget of Students' Council and the fund is utilized to carry out various activities of Students' Council committee during the year. The report of the Students' Council is declared every year in the prize distribution programme by the principal and published in the college magazine. Gymkhana Committee organizes various interclass/ Inter college sports events. The committee encourages students to participate in various sports events held at State/ National/International level and the winners are rewarded in the prize distribution programme. The various programmes like the competitions of Patriotic songs , Mono acting, Mehndi , Handicraft , Drawing , Poem recitation, debate etc. are organized by the Cultural committee of the

college. The winners at college level participate at the Youth festival conducted by Veer Narmad South Gujarat University and our students win the first prize in many competitions. Debate and Elocution Committee organizes different programmes like elocution, essay writing, quiz competition etc. The College magazine Vanmangla is published regularly. The committees of the union submit the reports of the various activities performed by the students and they are mentioned in the college magazine. That's how it provides platform to the students for the expression of their creativity. Planning forum Committee invites various resource persons to deliver lectures on relevant issues and personality development of students in general. Education excursion committee arranges tours to acquaint the students with different culture, society, socio-economic condition of the people in India. It widens the vision of the students of human life in general.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

There is an Alumni association of our academic institution which assembles on various occasions arranged by the college. They also participate in the discussion on different issues pertaining to the overall development of the institution. The alumni serve as a link between the learning within the campus and learning demanded in different fields and ultimately expected by the society. At present many x-students of our college hold prestigious designation in public and private sector. The institution arranges lectures of alumni in different departments so that the students are motivated to prepare themselves for better career in an environment of global competition.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision : The vision of our Institution envisages : ? To spread higher education among tribal people and raise literacy among women. ? To impart education that moulds students into sincere and ideal citizens. ? To transform the intellect of the tribal community into modern and scientific attitude towards life. ? To spread knowledge and enhance the skill of information technology in tribal areas. ? To spread awareness regarding sickle-cell, the disease generally seen among tribal community and thus gradually abolish it in future generation. Our institution forms different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important academic and administrative activities of the college. Internal Administration Committees (1)IQAC committee (2)N.S.S. committee (3)N.C.C. committee (4)Sexual harassment committee (5)Discipline grievance committee (6)Career Counselling / Udisha committee (7)Research committee (8)Time table committee (9)Internal evaluation committee (10)Library committee (11)Campus development committee (12)Anti-ragging committee (13)SC/ST cell committee (14)Saptadhara committee (15)Alumni

Association committee (16) Prof. Bhavnaben Desai Bhandol committee (17) Woman empowerment Cell committee Students council There are seven committees active under the students' council. Each committee is headed by a faculty member. The formation of committees help to support the overall development of students. Students' council committees (1) Finance and student welfare committee (2) Gymkhana Committee (3) Cultural and Social activities committee (4) Debate and elocution committee (5) Educational excursion committee (6) Planning forum committee (7) Magazine committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our college implements the syllabus prescribed by VNSGU which is designed by the Board of Studies. The HODs are the members of the Board of Studies and they contribute in the formation of the syllabus taking into consideration the overall development of students. The syllabus of each subject is upgraded every 3 years by the University. All the heads of the following departments are the members of the respective Board of Studies: 1. Prof.A.J.Patel Member, BoS in Sanskrit 2.Prof.Dr. U.L.Patel , Member BoS in Hindi 3.Prof.Dr. N.M.Vegda Member, BoS in Gujarati 4.Prof.Dr.C.N.Naik , Member, BoS in English 5.Pof.Dr. K.M.Patel , Member, BoS in Economics 6. Prof.Dr.V.D.Patel, Member, BoS in Accountancy 7.Prof.D.R.Bhandari , Member, BoS in Commerce 8.Prof.I.K.Patel Member, BoS in Statistics
Teaching and Learning	The students of the college are provided with Wi-Fi facility. One class room is equipped with LCD projector. The Field Work and Industrial visit are organized to enhance the learning of the students. The students also utilize the Xerox machine excessively for the reference material provided by the teachers. The Students are also motivated to participate in different seminars. The faculty members arrange group discussion on current issues, collect term papers at P.G. level and motivate students for case-study project work on current topics. In addition to this, different activities like news paper cutting, creative writing, industrial visit, library visit are also planned as per

convenience for our students.

Examination and Evaluation

The faculty members acquaint the students about paper style, examination methods, weightage of marks etc. The examination pattern is designed by Veer Narmad South Gujarat University. Assignment, attendance and internal marks are allotted as per University guidelines and displayed on notice board. In case, a student needs help, they can approach a mentor. The answer sheets of Internal examination are assessed by the local faculty members and results are displayed on the notice boards. The answer sheets are given to students for reviewing their performance in the examination . The examination process is fair and transparent. We arrange the sitting arrangement of examinee in a very systematic way that the students can take the examination without being disturbed. Teachers do not allow students copying , and cheating in the examination hall. They exercise vigilance in order to avoid cases of malpractices. CCTV cameras constantly monitor the examination process in the classrooms.

Research and Development

The 13 faculties of our staff hold the Ph.D degree and 4 are qualified as M.Phils. The faculty members are motivated for research publications in peer reviewed journals with high impact factor. They are also encouraged to present papers in International/National/State Level Seminars, workshops and to act as resource persons. The publication of research work of the faculty members is exhibited in the college library to inspire further researchers. Our institution motivates the faculty members and the students to organise various seminars workshops at Institutional / State / National / International levels. Our many faculty members act as M.Phil/ Ph.D supervisors.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a rich collection of books, magazines, journals. In addition the library facilitates... - Books for competitive exams - Book Bank facility - (SOUL) software for Library Management - Access to N-list Programme through INFLIBNET - Wi-Fi facility in Library - a big hall for reading

	<p>facilities ICT - LCD Projectors in 1 classrooms - Speaker in each classroom - Multimedia hall - Language lab Physical Infrastructure - Vast lush green campus with well-planned building in it - Principal office - NAAC Office - Ladies room - Administrative office - NCC office - NSS office - Gymkhana - Playground - Separate parking zone for boys and girls - Career counselling office - Canteen - CCTV camera</p>
Human Resource Management	<p>The institution is governed by a very progressive and supportive body. The college appoint qualified and expert teachers as and when needed. If the faculty and the administrative staff are not sufficient Adhoc teachers and administrative staff are appointed . Leave record and attendance record of college staff are maintained and updated regularly. The students and staff are intimated with notification and circulars of various activities and they are also displayed on college notice board . Meetings of various committee for academic and administrative purposes are held as and when necessary. Feedback forms from students are taken annually and analysed.</p>
Industry Interaction / Collaboration	<p>Our college is situated in tribal area where one or two industries of local manufacturing products are there . Every year we arrange the visit of industry</p>
Admission of Students	<p>Online Admission including online payment facility are implemented in both First Year B.Com PG levels. Govt. Rules for Reserved Categories are strictly observed . The College prospectus is prepared every year prior to the commencement of admissions. It contains information about the institution, the programmes offered and details of eligibility norms for admission .It is given to the applicants along with the application form. Proper counselling is done by the Admission Committee of the college to the students regarding selection of subjects at the time of admission.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Each academic year begins with preparation of Academic Calendar which

	covers the schedule of teaching , extracurricular, co-curricular and extension activities. The faculty members also prepare teaching plans of all semesters in their respective subjects. This helps the teacher plan their teaching in a systematic way
Administration	The Administrative office works in according to the university circulars and guidelines. Our college collects the fees of students online and the students are intimated with timetable, upcoming events, exam dates etc by the administrative office in time. The service books of the employees are well-maintained.
Student Admission and Support	All activities, events, projects and research work of students are collected in soft copy and are published in the college magazine, 'Vanmangla'. The question papers are also collected in soft copy.
Examination	The University displays the result of final exam online. The marks of F.Y.B.Com and M.A. I university examination are entered online by the faculties. The marks of the Internal examination are also sent to the University at the end of the semester online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Achieving Learning Outcomes : How and Why ?	10	13/03/2019	19/03/2019	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The co-operative society loan facility is available to teachers on demand	-Loans are provided to non-teaching staff. - Credit society functions promptly - Rain coats to peons -Uniforms and washing allowance to support staff	Book bank facility -Students Aid fund -Scholarship schemes for needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: - The accountant in the college under the guidance of the Principal, records day to day financial transactions. External Audit: - All the financial documents are submitted to external auditor, Rajesh Desai for external audit. Specific Development grant received from UGC and all the files in relation to grant are verified by external auditor and audit certificate is issued. Auditors from Government verify books of accounts of the college every two years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Diwali bonus is given to all support staff by the teaching staff. The employees who are in urgent need of financial support in case of hospitalization, marriage etc. are given priority in allotting the loan of credit society. We also give benefits of advance salary to Adhoc staff in urgent need of money.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Maximum use of ICT in teaching - learning ? Sincere efforts are exercised for the complete automation of the library ? Motivational steps are taken to minimize the drop out ratio of the tribal students ? Maximum participation of the students in the intercollegiate events

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	CCC under BAOU	04/02/2018	04/02/2018	Nil	102
2018	CCC under BAOU	19/07/2018	19/07/2018	Nil	17
2019	CCC under BAOU	14/02/2019	14/02/2019	Nil	91
2019	National Voter Awareness Programme	25/01/2019	25/01/2019	Nil	100
2018	Aids Awareness Day Programme	01/12/2018	01/12/2018	Nil	35
2019	Planning Forum : Prabodhbhai Desai - Debate Competetion	08/01/2019	08/01/2019	Nil	18
2018	Nanubhai Desai - Mono-Acting	07/03/2018	07/03/2018	Nil	26
2018	Educational Excursion - Trip to Old	10/02/2018	10/02/2018	Nil	52

	Age Home				
2019	The visit to Meril Academy	25/02/2019	25/02/2019	Nil	48
2019	The visit to BAIF, Vandsa	16/02/2019	16/02/2019	Nil	37
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
The Laws and Provision for Women	12/09/2018	12/09/2018	125	Nil
Guidelines for Gynec Problems	06/02/2019	06/02/2019	150	Nil
Beauty Parlor Course	15/09/2018	15/09/2018	35	Nil
Cooking Class	20/09/2018	20/09/2018	35	Nil
The Donation of Cow (An Attempt to make poor women self reliant)	21/10/2018	21/10/2018	25	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Our entire peaceful campus is looked after by our Management, Shri M.S.V.S Kelavani Mandal. The old, taller trees were adequately trimmed. To confer fertility upon the land of the garden, new clay is layered up with fertilizer, new saplings, flower-plants, some creepers were planted in attractive shapes, the plot of garden is re-designed and is made alluring. Moreover, every year our NSS/NCC units conduct tree- plantation and plants saplings wherever necessary on the campus. We have also developed a herbal garden in college campus. On the whole, the campus remains evergreen throughout the year and its lawns and flowers are the spots where we can feast our eyes. Watering facility, electric lawn- mowers, cleaning facility, water hut for students etc. are the part of its facilities.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	01/11/2018	01	Distribution of Clothes to 125 Poor Families	Human Values	150
2018	Nil	1	Nil	01	Help of Rs. 10000 to poor Family of Ex. Student Late, Arvind Mokasi	Humanity	670
2018	Nil	3	17/09/2018	03	Cleanliness Campaign	Environmental Awareness	165
2018	Nil	3	15/08/2018	03	Tree Plantation	Environmental Awareness	335
2018	Nil	1	24/08/2018	02	Rakshabandhan in Civil Hospital, the Police Station, Dharampur	Brotherhood	60
2019	Nil	1	01/02/2019	07	Road Safety Week	Traffic Awareness	200
2018	Nil	1	27/07/2018	01	Gurupurnima Celebration	Ethics	200
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation	15/08/2018	15/08/2018	150
Celebration Rakshabandhan with State Hospital, Dharampur	24/08/2018	24/08/2018	60
Kerala relief fund of 25000/-	24/10/2018	24/10/2018	600
Cleanliness Drive , District Science Centre, Dharampur	05/08/2018	05/08/2018	150
NSS Annual Camp - Pipalkhed, Navsari	26/12/2018	01/01/2019	250
Celebration of Road Safety Week	04/12/2019	10/12/2019	150
Celebration of 150th Birth Anniversary of Mahatma Gandhiji, Cleanliness drive at Mamlatdar Office, Dharampur	02/10/2018	02/10/2018	100
Sardar Vallabhbhai Patel Birth Anniversary	31/10/2018	31/10/2018	200
15th August - Independence Day celebration	15/08/2018	15/08/2018	220
70th Republic Day celebration	26/01/2019	26/01/2019	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>? Compost pit is dug in the one of the corners of the campus and the natural manure is used for the plants in the garden ? Every year our NSS/NCC units conduct tree- plantation programmes. ? There is a well-maintained herbal garden in the college campus. ? Numbers of dustbins have been placed out of each class to maintain cleanliness in the college. ? Environmental awareness programmes are conducted in the college.</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1 .Extension Activities 2. PG Centre in English, Hindi, Gujarati, Sanskrit, Economics and Sociology Title of the Practice: Extension Activities Goal: To foster our students' qualities of patriotism, selfless social services, character building, leadership, courage, self discipline, enthusiasm and spirit of adventure. The Context: Along with education, extensional activities are</p>

given equal priority in our institution. We enhance the importance of NSS-NCC programmes, sports and cultural events too. The activities of NSS have been functional in the institution from the very date of its establishment in June, 1984. Our NSS unit is affiliated with VNSGU, Surat and our NCC unit is associated with 20 Gujarat Battalion NCC Navsari. The Practice: The NCC unit of the college came into existence after few years of the establishment of the college. It provides the opportunities to students to develop the qualities of leadership, patriotism, courage, adventure spirit and social service. The regular activities of NCC are of forty parades. On every Thursday, the unit organizes class in the morning from 7 a.m. to 11 a.m. and parades are organized regularly. Apart from regular activities, the cadets participate in different state level and national level camps. Not only that they also participate in the environmental awareness programmes. The NSS unit also organizes its regular activities on every Sunday. The programme starts with prayer, followed by news reading, recitation of shlokas from scriptures, and a short discourse on the thought of the day between the students and NSS officer. Cleaning of college campus along with eco survey of the premises is integral part of NSS unit. The unit distributes fruits and biscuits in the public hospital on national festivals. The NSS unit also celebrates the festival of Rakshabandhan with the orphan children, patients, prisoners, etc. The various activities like Celebration of Gandhi Jayanti, The World Yoga Day, Environmental Awareness Programmes, Cleanliness Drive, Health Awareness Events, Voting Awareness Programmes, Annual Camp, Blind Day World Cancer Day Celebration, Celebration of Customer Safety Day Road Safety Week, the Donation of Cows to Poor families, Celebration of Child Safety Day etc. are held in the college through out the year. Our talented students also participate in State Republic Day Parade. Thus, we join hands with local community organization and serve the society. Evidence of Success: The evidence of success of NCC unit has been completely positive. The students complete NCC programme after three years. At the end of two years they are given 'B' certificate and after total completion of three years they are awarded 'C' certificate. The rate of passing in 'C' certificate is extremely high. In camps like CATC and ATC, the students always perform well in the activities like drill, shooting, best platoon commander etc. The participation of students in national level camps like Army Attachment Camp, Advanced leadership Camp, National Integration Camp, Thal Sainik Camp, and Tracking camps has successfully contributed to their overall development. In social services like blood donation camp, cancer awareness rally, health check up camp, voter awareness and save our earth campaign, cadets have set an example in the society. The sincere involvement of our NSS unit in activities like health check up camp, blood donation camp, save girl child rally, tree plantation drive, serve literacy campaign, traffic awareness rally etc. has enhanced the spirit of social service, moral values and responsibility in our students. Problems Encountered Resources Required: As the government transportation system is not up to the mark, students commuting from far off villages avoid taking active part in above activities so we need to have more hostels to accommodate maximum students and we also need to increase the facilities of transportation as much as possible. The poverty is also a notable obstacle that prevents our students' incessant participation in the extension activities. Title of the Practice: Post Graduation Programme in Six Subjects Goal: Our goal for introducing post graduate programme is to help students explore new career paths and research, to improve and raise their career level, to expand their professional network, open them up to new opportunities for employment and ultimately raise their personal development. The Context: To promote Post Graduation programme, we always motivate our students during their graduation period to pursue post graduation programme for better career. The establishment of P.G. Programme in Gujarati, Hindi, Sanskrit and Economics has been there for many years and PG Programme in English was started in 2013-14 in our institution. It is a matter of great pride for us that from 2018-19 we have

started PG Programme in Sociology too. Thus our institution is unique in running PG centres of six subjects. The Practice: Our college is located in the tribal area of Dharampur Taluka. Majority of the students belongs to poor farming community who reside in remote villages. So they cannot afford to pursue their higher education in the urban areas. Our P.G Centres of six subjects are blessing for the students who are deprived of bright academic career and maximum students of the surrounding tribal areas are benefitted by the quality education at PG level imparted by the knowledgeable teachers of our college and the visiting faculties from other colleges. Evidence of Success: The evidence of success of running PG Programmes in our institution has been completely positive. At the end of two years of PG Programme, many students pass with distinction and first class and they are qualified for good jobs in various fields. The rate of passing in PG Programme is extraordinary. During the year 2018-19 the result of University examination is 85.71 . In the subject of Sociology, the student of our institution stood first at the university level and achieved Gold Medal . Problems Encountered Resources Required: Many students commute from far off villages and towns of Dharampur taluka for PG courses and come across many difficulties like poverty, transportation etc. We don't have enough hostel facilities for boys and girls who want to pursue higher education. We need to have more hostels to accommodate maximum students and they also need to have transportation facilities better than provided to them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://vaccdharampur.org/files/Best%20practices%202018-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Shri Vanraj Arts and Commerce College, managed by Shri M.S.V.S. Kelavani Mandal, Dharampur has earned its fame as a reputed academic institution imparting higher education in the tribal area of Dharampur. Late Shri Nanubhai Maganlal Desai, the founder of this college and his followers together undertook the responsibility of imparting higher education to poor boys and girls of this backward area. It was a tough task to establish and run an academic institution in the total absence of any financial help. A lot of talented Adivasi boys and girls were deprived of higher education due to their poor condition. Late Shri Nanubhai Maganlal Desai was very deeply concerned with this problem and as a result, he started Shri Vanraj Arts and Commerce College in June 1984 having only the strength of 251 students. At present the academic and co curricular activities are taking place in an organized way in this college and the response of the students is immense. We are proud that many of our students have moulded excellent academic career and are employed in defence, paramilitary and other civil services. The educated students of our college have created remarkable impact on the socio-economic status of the tribal community. Throughout its journey, the institution has proved to be a decisive factor for the physical and mental growth of tribal students of this area. This institution has provided ample opportunities to students to excel in curricular and in co curricular activities like sports, NSS, NCC, cultural etc. Our students are always ahead in sports and cultural events organized by Veer Narmad South Gujarat University, Surat. In the scarcity of P.G. centres in South Gujarat, our college is unique in the sense that it runs maximum Post Graduation centres in the subjects of English, Hindi, Gujarati, Sanskrit, Economics and Sociology and thus it helps the maximum students who are deprived of higher education in different disciplines, develop bright academic career. In addition to this the

college also run BAOU Study Centre to cater educational needs of the society at large. The centre offers various degree courses of disciplines like Arts, Commerce, Computer Education, Management, Social Welfare and many more. Students, after obtaining their basic degree in this centre, can pursue for a higher degree at other places. Beside this BAOU provides higher education even to those people who have not obtained any degree or who have not completed even their school education. This has been highly beneficial to the people of Dharampur and surrounding area . This centre enables the in-service people to raise their professional status. The BAOU Centre is a blessing to the housewives of tribal community who can pursue their educational studies parallel to their domestic duties and the farming tasks. Our students come from interior tribal areas around Dharampur taluka . Many of them are the victims of malnutrition. So we run a canteen in which nutritious food is provided them at maximum concessional price. The overall achievements of our students have made the institution proud. The increasing strength of students every year reflects the spread of education in tribal society. The full-fledge development of the institution makes it a landmark in the field of education in South Gujarat. Ultimately, the education imparted in our college help students inculcate moral values, ethics and sense of responsibility towards society and our nation.

Provide the weblink of the institution

<http://www.vaccdharampur.org/instd.html>

8.Future Plans of Actions for Next Academic Year

The institution looks forward to plan the following activities in the context of the overall development of the students, teachers and the institution : ?
Improvement in ICT enabled Teaching-Learning ? Planning to conduct seminars ?
Strengthening the support for students for cultural and sports activities ?
Improvement in the placement opportunities for students ? Continuation of efforts towards eco-friendly practices