



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

1. Name of the Institution	SHRI VANRAJ ARTS AND COMMERCE COLLEGE, DHARAMPUR
Name of the head of the Institution	Dr. V.D Patel
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919427707310
Mobile no.	9429056858
Registered Email	naiknilindi@gmail.com
Alternate Email	vanrajcollege@gmail.com
Address	Lal Dungri Banti Village Dharampur
City/Town	Dharampur
State/UT	Gujarat
Pincode	396050

<b>2. Institutional Status</b>																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Nilindi Chandrahas Naik																
Phone no/Alternate Phone no.			+919429056858																
Mobile no.			9106801373																
Registered Email			naiknilindi@gmail.com																
Alternate Email			naikdrchandrahas@gmail.com																
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)			<a href="http://vaccdharampur.org/files/AQAR%202018-19.pdf">http://vaccdharampur.org/files/AQAR%202018-19.pdf</a>																
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="http://vaccdharampur.org/files/Academic%20Calender%202019-20.pdf">http://vaccdharampur.org/files/Academic%20Calender%202019-20.pdf</a>																
<b>5. Accrediation Details</b>																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.10</td> <td>2017</td> <td>27-Nov-2017</td> <td>26-Nov-2022</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.10	2017	27-Nov-2017	26-Nov-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.10	2017	27-Nov-2017	26-Nov-2022														
<b>6. Date of Establishment of IQAC</b>			04-Jan-2018																
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>Teacher's Feedback</td> <td>11-Mar-2020</td> <td>30</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Teacher's Feedback	11-Mar-2020	30					
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Teacher's Feedback	11-Mar-2020	30																	

	01	
The Cleanliness Campaign and the celebration of Martyr Day on Valentine Day	12-Feb-2020 01	50
Meeting of IQAC	15-Jul-2019 01	14
Meeting of IQAC	02-Mar-2020 01	16
Alumni' s Feedback	09-Mar-2020 01	58
Student's Feedback	02-Mar-2020 01	268
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Govt.	State	2019 2020	233047
College	Govt.	State	2019 2020	266857
College	Govt.	State	2019 2020	278617
College	UDISHA	State	2019 2020	50000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Regular meetings of Internal Quality Assurance Cell (IQAC) are planned to raise the level of qualitative education. 2. Feedback from all stakeholders is collected, analyzed and used for improvements. 3. All the departments of the college work hard to improve the teaching learning standards and they sincerely attempt to maintain the level of desired result. 4. Sincere steps were taken for our economically weaker tribal students for scholarship. They were benefited by worth Rs.19300362 during the year 2019 20. 5. Measures were taken for multifarious development of our students in respective fields.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
The Plan Of Action was designed in the beginning of the year with the coordination of various committees e.g. curricular, co curricular, extra co curricular.	As per the plan, various activities were held during the year and maximum students participated with sincerity and enthusiasm in all activities. The details of each activities documented in the college magazine, Vanmangla.
To arrange Guest Lectures on various topics	The guest lectures were arranged on different subjects
To motivate faculty for participation in various seminars and workshops	Many faculty members attended seminars and presented
To arrange study tours	Study tours were organized by different departments
To organize various social outreach programmes	The NSS-NCC units regularly conducted many programmes
To encourage the students for different sports activities	The students participated in different sports events at
To organize lectures on Women Empowerment	Guest lectures were organised by Women Cell of the college
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?****No****15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?****No****16. Whether institutional data submitted to AISHE:****Yes**

Year of Submission

**2020**

Date of Submission	07-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The management, the Principal, teachers and administrative staff of our institution discuss and communicate various ideas to execute services, policies with one another and significant issues with one another. Our management also invites the stakeholders in decision making. The Executive committee of Shri M.S.V.S.Kelavani Mandal has been formed. It appoints Local Administrative Committee in which a representative of management, the Principal, teaching and administrative staff are appointed. The Local Administrative Committee (LAC) takes care of the overall administration of the college. All the members of LAC prove to be a very important link between various departments of our college. In addition to this we have a Local Staff Representative who proves to be a link between the principal and the staff. The IQAC is constituted as per the guidelines of the NAAC. The IQAC plays a very significant role in enhancing the quality of the education in our college. Every year it prepares the network regarding the overall quality of education imparted in our college. We also collect the feedback from the stakeholders. It inspires and motivates the concerned authority to upload the details of curricular and co-curricular activities on our college website. In our college information technology is used in the administration of the office work like the admission process, students' records, examination process, financial reports and records etc. We provide students with Bonafide certificate, Transfer certificate, Migration certificate in computerized format. CCTV cameras have been installed in all classrooms and around the college building mainly for the safety of the students and to keep an eye on various movements taking place in and around the campus. The bio metric is installed for noting presence of all staff members in the college. We also</p>

provide the students the facility of Xerox machine for the betterment of study. 92 students of our college belong to the poor rural community so we also run a Book Bank by which maximum tribal students are benefitted as they are given books charging minimum amount as a token by our college. . The admission process in FYB.Com and P.G. is centralized and executed by VNSGU. The application form for admission is uploaded on the university website. The admission depends on the students' choice of the college on the basis of merit. The college serves as the help centre appointed by the university for the verification of the students' admission forms. After verification the students who have preferred our college are intimated to report at our college. The students are guided to opt for the elective subjects. The public address system is used to make announcement. Important Information regarding curricular, co curricular activities, notices and announcements are declared in the classrooms on microphone and also put on the notice board.. All fees are paid online by students. A Whats App Group of our college members and students is active in the exchange of various information, news, details regarding academic matters. We have a hall equipped with LCD Projector and important lectures are given with PPT for effective teaching of the syllabi.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri Vanraj Arts and Commerce College is affiliated to Veer Narmad South Gujarat University. Our institution imparts education both at UG and PG level for the spread of knowledge in rural tribal areas of our Dharampur taluka. In accordance with the academic calendar prepared by the University, the college also updates its academic calendar in which the dates of curricular and co curricular activities are mentioned for pre-planning the overall administrative function of the college successfully. The timetable committee prepares the timetable with reference to the academic calendar of the college. A meeting of various departments is held to negotiate the syllabus in the beginning of the year. Lesson plans are prepared by each faculty to make teaching process effective. The students are also given the timetable, the syllabus and a list of reference books in time. The library of the college rich and provides the

faculties and students with essential learning resources. The college library avails the reference material and journals in the library according to the changes of syllabi made by the university. Our institution attempts to offer maximum optional papers within the semester structure of the University. As a result various subjects are taught in the departments of Hindi, Sanskrit Gujarati, Economics , English and Commerce. All the HODs are the members of the Board of Studies and attend Boards' meetings regularly. They supply information regarding the syllabus to the teachers of the departments and make them aware of the amendments if any. They also put forward the constructive suggestions and ideas of the staff members before the Board of Study. Thus all teachers contribute in finalising the syllabus at university level. During the academic session the students have to submit library assignments which make them use the college library in the course their study. Internal exams are conducted by the college to monitor the outcome of the syllabus and they are followed by the semester examination conducted by the university at the end of each semester. The Internal Quality Assurance Cell of the college monitors the overall process by collecting feedback from teachers and students regarding the curriculum. The results of the feedback are evaluated and reported to the authority for corrective actions.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	UG	19/06/2019
BA	UG	19/06/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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Nil	Nil	Nil
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>We invite feedback from students, teachers parents and alumni by providing them feedback forms. They suggest their constructive ideas regarding the curricular and co curricular activities of the institution and their suggestions are taken into consideration by the concerned authority for the overall development of the institution. There is a free discussion between the students and teachers in which the students represent their difficulties in the course of their study or regarding the academic facilities provided to them and the college authority tries to solve their problems as much as possible. But generally they are satisfied with the quality of education imparted in the college and the way they are guided by the teachers in the learning process . Most of our students come from the interior rural tribal areas. So a canteen is run by the college and provide them nutritious food at very nominal rate as token. The learned faculties of our institution contribute a lot to the overall development of our college. Generally they suggest about the availability of important study material in the library of the college. The staff meetings are frequently held by the management of the college in which the points and ideas are exchanged about the development of the college. Also feedbacks are obtained from alumni towards their possible contribution to curriculum development/curriculum enlargement/enrichment, to support our students in employment and creating an awareness about the opportunities in private and Government sector. The obtained feedback is analysed minutely by the college. Most of the parents belong to the poor tribal community. So the college authority itself contact them and asked about the difficulties if they have any regarding the study of their students. Generally their main problem is financial crisis, so the principal and the staff of the college try to support them financially too. In addition to this the college also collect their feedback about the quality of teaching and they are satisfied with the academic progress of the students.</p>

#### CRITERION II – TEACHING- LEARNING AND EVALUATION

##### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FYBA	910	1120	1028
BA	SYBA	910	820	730
BA	TYBA	910	495	461
BCom	FYBcom	260	Nil	184



BCom	SYBcom	260	170	107
BCom	TYBcom	260	95	69
MA	Semester Total	720	758	660

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2579	660	33	32	33

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	16	Nill	1	1	Nill

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No file uploaded.

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Generally all the staff members guide the students in each division according to their academic issues. No sooner than students take admission to our institution he/she would have a faculty-counsellor for the choice of subjects. Each student is allowed and feels free to approach the staff members for academic and career guidance, personal counselling, advice and support for improvement in academic performance. The staff members support and encourage them to study sincerely. The teachers also contact the students who remain absent continuously and are brought back in the classrooms. Thus the teachers also try to solve the queries of the students outside the classrooms . That's how the rapport between students and mentors are established successfully.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3239	32	1:101

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	Nill	Nill	Nill	Nill

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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	international level		bodies
2020	Nil	Nill	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	SYBA	Sem-4	15/04/2020	Nill
BA	TYBA	Sem-6	15/04/2020	11/11/2020
BCom	FYBcom	Sem-2	15/04/2020	Nill
BCom	SYBcom	Sem-4	15/04/2020	Nill
BCom	TYBcom	Sem-6	15/04/2020	11/11/2020
MA	MA	Sem-2	15/04/2020	10/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We follow the internal evaluation pattern as prescribed by Veer Narmad South Gujarat University. Internal examination is held at college level at the end of each semester and paper assessment is carried out by local faculty members. Students are intimated with the structure of the question paper, distribution of marks etc. by the teachers in the beginning of the academic year. Total weight age of marks consists of 80 for external and 20 for internal. The total weight age of internal marks is 20, out of each 10 is for internal test while 5 is for assignment and 5 is for attendance of students. Internal Tests and assignments help the students strengthen learning and obtain good marks. The involvement of the faculty members at different levels of the examination plays a significant role in overall teaching process. Additional exams are taken for those students who could not appear in internal exam. The students who do not appear or fail in the first attempt can take ATKT examinations conducted by the University. The faculty of each department is intimated about any kind of changes regarding syllabus, examination etc. made at university level. In addition to this remedial classes and unit tests are conducted for the students whose performance is poor in the classrooms.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the college at the beginning of the year in accordance with the calendar declared by Veer Narmad South Gujarat University, Surat. This includes the timetable of curricular activities like enrolment of UG and PG students, classroom teaching, college and University exams etc. and co curricular activities like Student Union Election, Cultural activities, sports events, NSS camps, Prize Distribution Programme etc. at the college level. It ultimately helps administration of the college go very smoothly and contributes to the overall development of the institution.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MA	Sem-IV	310	280	90.32
Nill	MA	Sem -II	326	309	94.78
Nill	BCom	TYBcom Sem -VI	87	35	40.22
Nill	BCom	SYBcom Sem-IV	87	87	100
Nill	BCom	FYBcom Sem II	176	167	94.88
Nill	BA	TYBA -Sem-VI	465	430	92.47
Nill	BA	SYBA Sem-IV	685	664	96.93
Nill	BA	FYBA Sem-II	954	934	97.90
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NILNIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NILNIL	Nill
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	00
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	2
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill
No file uploaded.						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL
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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	Nill	Nill
Presented papers	1	3	Nill	Nill

Resource persons	Nill	2	Nill	Nill
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Campaign	The Cleanliness programme at Ranpada and Bamti Gram Panchayat	2	150
Plastic Free Dharampur Town	Shri Vanraj Arts Commerce College	3	150
Celebration of The World Population Day by organizing lecture on The Advantages and Disadvantages of Population by Dr. K.M.Patel , Associate Professor in Economics	The Regulator, District Science Centre, Dharampur	2	51
Celebration of Voter Awareness Programme	Shri Vanraj Arts Commerce College	4	67
Polio-Free India Campaign	Shri Vanraj Arts Commerce College Kaprada	3	130
Celebration of The World Population Day by organizing lecture on The Advantages and Disadvantages of Population by Dr. K.M.Patel , Associate Professor in Economics	The Regulator, District Science Centre, Dharampur	2	51
Celebration of World Environmental Day	Nursery, Asura	3	30
Tree Plantation	Shri Vanraj Arts Commerce College, and The Forest Dept, Dharampur	4	150
Tobacco Prohibition , Cancer Awareness and an oath taking	Tobacco Control Cell, Health department, Valsad Shri Vanraj Arts	3	200

Programme	and Commerce College		
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Campaign	Shri Vanraj Arts Commerce College	Cleanliness Campaign	2	200
Celebration of Road Safety Week	NSS Unit, Shri Vanraj College, Dharampur Police Station Dharampur	Awareness Programme04	3	150
Aids Awareness Programme	The State Hospital, Dharampur and Vatsyayan Centre	Organized lecture by Shri Ajitbhai Chaudhri , the director of Vatsyayan Centre and planned Rally in Dharampur town	3	150
Information given in detail on CAA, NRC and NPR	Shri Rajeshbhai Gandhi, NSS, VNSGU explained the NSS volunteers about the requirement , provision and opposition of CAA, NRC and NPR	VNSGU, Surat Shri Vanraj Arts and Commerce College, Dharampur	3	200
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Lecture on Skill	34	Mayuri Foreign	01

Development Study Abroad		Education	
Students Participation in Seminar on Self Employment	04	Roffel College, Vapi	01
Commerce Idol	03	Shri Vanraj Arts and Commerce College College	03
Guest Lecture delivered by Dr. Sachin Mehta on 'Economic Problems and Planning in Gujarat	29	Govt. Arts Commerce College, Ahwa College, Shri Vanraj Arts Commerce College, Dhrampur	01
Guest lecture delivered by Dr. Yogesh Vansia , on Research Methodology	32	Dept. . of Economics and Shri Vanraj Arts Commerce College	01
Lecture delivered by Dr. Amitbhai Purohit and Shri Pragnesh Rathod	210	Shrimad Rajchandra College, Karanjvery The District Science Centre, Dharampur	01
Awareness Programme for Cyber Security	160	Mrs. Rajshri V. Patel (Lecturer, Sarigam college) delivered lecture	01
Guest lecture on The Origin and Development of Sociology by Dr. Rajeshbhai , Dept. of Sociology, L.R.Valiya Arts and P.R.Mehta Commerce College, Bhavnagar	31	Shri Vanraj Arts Commerce College	01
Guest lecture on Awareness of Government Schemes	33	Mr. Pankaj Maal (Cyclist) , Shri Vanraj Arts Commerce College	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
482000	584461

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Class rooms	Newly Added
Campus Area	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8006	747084	2633	351174	10639	1098258
Reference Books	3670	3709306	1372	727325	5042	4436631
Journals	95	47670	80	47590	175	95260
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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NIL	NIL	NIL	Nill
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	27	1	2	5	1	1	0	20	0
Added	0	0	1	0	0	0	0	0	0
Total	27	1	3	5	1	1	0	20	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
775000	887837	315000	377092

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Procedures and policies of our institution are decided by Shri M.S.V.S.Kelavani Mandal. There is an educational and administrative coordination between the management and the principal, teaching, non-teaching staff. The joint meetings are conducted to take decisions regarding any type of requirement on the college premises. As the academic year starts, the departmental meeting are held to discuss the course contents and distribute the syllabus. A committee is formed to design the time table of all classes and it is displayed on the notice board of the college. All the faculties prepare lesson plans to make their classroom teaching effective. Important reference books and material are available in the college library for the teachers and students of the college. According to the changes of syllabi made by the university, the college purchases number of books and research journals in the library. At the end of each term, the students appear in the internal and university examination. The respective Board of Studies decides the curriculum and it is followed by the college . The HOD of each subject is the member of the Board of Studies. Co-curricular and extracurricular activities are conducted frequently by different committees of the college. The equipments and

the property of the college are maintained properly.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	ST Scholarship, SC Scholarship, Baxi Panch Scholarship, Open Scholarship	2528	19300362
Financial Support from Other Sources			
a) National	NIL	Nill	0
b) International	NIL	Nill	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	General Guidance for various competitive exams	76	36	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
Kataria, Maruti, Suzuki, Dharampur	25	Nill	Nill	Nill	Nill
No file uploaded.					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	69	B.Com	35 (Commerce) )	NIL	NIL
2020	461	BA	430 (Arts)	NIL	NIL
2020	330	MA	280 (Arts)	NIL	NIL
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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	Inter-class	205
Mehdi	Inter-class	5
Patriotic songs	Inter-class	4
Rangoli	Inter-class	6
Essay writing	Inter-class	5
Poster making	Inter-class	5
Poetry recitation	Inter-class	4
West out of Best	Inter-class	7
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	Nill	5	Nill	Nill	Kamdi Sunil S.
2019	Gold Medal	Nill	4	Nill	Nill	Kokani Dharmesh
2020	Gold	Nill	4	Nill	Nill	Padher

	Medal					Sachin N.
2019	Gold Medal	Nill	2	Nill	Nill	Pawar Umesh G.
2019	Silver Medal	Nill	2	Nill	Nill	Padher Sachin N.
2019	Silver Medal	Nill	2	Nill	Nill	Kokani Dharmesh
2020	Silver Medal	Nill	1	Nill	Nill	Vasava Rahul
2020	Bronze Medal	Nill	1	Nill	Nill	Women : 1.Bhadagiy a Sadhna 2.Kokani Tejal 3.Maldhrya Bhavna 4.Vaishali
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution has a practice of identifying student representatives for each class and nominates them to the student council which functions under seven different heads. It is constituted by Principal, teachers and elected students of each class. The union meeting is held and the members of each committee are nominated. The Finance committee allots the Budget of Students' Council and the fund is utilized to carry out various activities of Students' Council committee during the year. The report of the Students' Council is declared every year in the prize distribution programme by the principal and published in the college magazine. Gymkhana Committee organizes various interclass/ Inter college sports events. The committee encourages students to participate in various sports events held at State/ National/International level and the winners are rewarded in the prize distribution programme. The various programmes like the competitions of Patriotic songs , Mono acting, Mehndi , Handicraft , Drawing , Poem recitation, debate etc. are organized by the Cultural committee of the college. The winners at college level participate at the Youth festival conducted by Veer Narmad South Gujarat University and our students win the first prize in many competitions. Debate and Elocution Committee organizes different programmes like elocution, essay writing, quiz competition etc. The College magazine Vanmangla is published regularly. The committees of the union submit the reports of the various activities performed by the students and they are mentioned in the college magazine. That's how it provides platform to the students for the expression of their creativity. Planning forum Committee invites various resource persons to deliver lectures on relevant issues and personality development of students in general. Education excursion committee arranges tours to acquaint the students with different culture, society, socio-economic condition of the people in India. It widens the vision of the students of human life in general.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

107000

5.4.4 – Meetings/activities organized by Alumni Association :

There is an Alumni association of our academic institution which assembles on various occasions arranged by the college. They also participate in the discussion on different issues pertaining to the overall development of the institution. The alumni serve as a link between the learning within the campus and learning demanded in different fields and ultimately expected by the society. At present many x-students of our college hold prestigious designation in public and private sector. The institution arranges lectures of alumni in different departments so that the students are motivated to prepare themselves for better career in an environment of global competition. Mr. Rushit R. Masrani, our alumni gifted water purifier for the staff and also distributed sanitary napkins for the girl students of our college. He runs Masti ki Pathshala where tribal poor students learn to read and write. He also initiated the concept of Pad Bank for tribal school girls. He renders various kinds of social services with other alumni of our college for the uplift of poor people of tribal area.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision : The vision of our Institution envisages : ? To spread higher education among tribal people and raise literacy among women. ? To impart education that moulds students into sincere and ideal citizens. ? To transform the intellect of the tribal community into modern and scientific attitude towards life. ? To spread knowledge and enhance the skill of information technology in tribal areas. ? To spread awareness regarding sickle-cell, the disease generally seen among tribal community and thus gradually abolish it in future generation. Our institution forms different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important academic and administrative activities of the college. Internal Administration Committees (1)IQAC committee (2)N.S.S. committee (3)N.C.C. committee (4)Sexual harassment committee (5)Discipline grievance committee (6)Career Counselling / Udisha committee (7)Research committee (8)Time table committee (9)Internal evaluation committee (10)Library committee (11)Campus development committee (12)Anti-ragging committee (13)SC/ST cell committee (14)Saptadhara committee (15)Alumni Association committee (16)Prof. Bhavnaben Desai Bhandol committee (17)Woman empowerment Cell committee Students council There are seven committees active under the students' council. Each committee is headed by a faculty member. The formation of committees help to support the overall development of students. Students' council committees (1) Finance and student welfare committee (2) Gymkhana Committee (3) Cultural and Social activities committee (4) Debate and elocution committee (5) Educational excursion committee (6) Planning forum committee (7) Magazine committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>? Teaching and Learning The students of the college are provided with Wi-Fi facility. One class room is equipped with LCD projector. The Field Work and Industrial visit are organized to enhance the learning of the students. The students also utilize the Xerox machine excessively for the reference material provided by the teachers. The Students are also motivated to participate in different seminars. The faculty members arrange group discussion on current issues, collect term papers at P.G. level and motivate students for case-study project work on current topics. In addition to this, different activities like news paper cutting, creative writing, industrial visit, library visit are also planned as per convenience for our students.</p>
Curriculum Development	<p>? Curriculum Development Our college implements the syllabus prescribed by VNSGU which is designed by the Board of Studies. The HODs are the members of the Board of Studies and they contribute in the formation of the syllabus taking into consideration the overall development of students. The syllabus of each subject is upgraded every 3 years by the University. All the heads of the following departments are the members of the respective Board of Studies: 1. Prof.A.J.Patel Member, BoS in Sanskrit 2.Prof.Dr. U.L.Patel , Member BoS in Hindi 3.Prof.Dr. N.M.Vegda Member, BoS in Gujarati 4.Prof.Dr.C.N.Naik , Member, BoS in English 5.Pof.Dr. K.M.Patel , Member, BoS in Economics 6. Prof.Dr.V.D.Patel, Member, BoS in Accountacy 7.Prof.D.R.Bhandari , Member, BoS in Commerce 8.Prof.I.K.Patel Member, BoS in Statistics</p>
Admission of Students	<p>? Admission of Students Online Admission including online payment facility are implemented in both First Year B.Com PG levels. Govt. Rules for Reserved Categories are strictly observed . The College prospectus is prepared every year prior to the commencement of admissions. It contains information about the institution, the programmes offered and details of eligibility norms for admission .It is</p>

	<p>given to the applicants along with the application form. Proper counselling is done by the Admission Committee of the college to the students regarding selection of subjects at the time of admission.</p>
Industry Interaction / Collaboration	<p>? Industry Interaction / Collaboration - Our college is situated in tribal area where one or two industries of local manufacturing products are there . Every year we arrange the visit of industry ....</p>
Human Resource Management	<p>? Human Resource Management The institution is governed by a very progressive and supportive body. The college appoint qualified and expert teachers as and when needed. If the faculty and the administrative staff are not sufficient Adhoc teachers and administrative staff are appointed . Leave record and attendance record of college staff are maintained and updated regularly. The students and staff are intimated with notification and circulars of various activities and they are also displayed on college notice board . Meetings of various committee for academic and administrative purposes are held as and when necessary. Feedback forms from students are taken annually and analysed.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>? Library, ICT and Physical Infrastructure / Instrumentation The college has a rich collection of books, magazines, journals. In addition the library facilitates... - Books for competitive exams - Book Bank facility - (SOUL) software for Library Management - Access to N-list Programme through INFLIBNET - Wi-Fi facility in Library - a big hall for reading facilities ICT - LCD Projectors in 1 classrooms - Speaker in each classroom - Multimedia hall - Language lab Physical Infrastructure - Vast lush green campus with well-planned building in it - Principal office - NAAC Office - Ladies room - Administrative office - NCC office - NSS office - Gymkhana - Playground - Separate parking zone for boys and girls - Career counselling office - Canteen - CCTV camera</p>
Research and Development	<p>? Research and Development The 13 faculties of our staff hold the Ph.D degree and 4 are qualified as M.Phils.</p>



The faculty members are motivated for research publications in peer reviewed journals with high impact factor. They are also encouraged to present papers in International/National/State Level Seminars, workshops and to act as resource persons. The publication of research work of the faculty members is exhibited in the college library to inspire further researchers. Our institution motivates the faculty members and the students to organise various seminars workshops at Institutional / State / National / International levels. Our many faculty members act as M.Phil/ Ph.D supervisors.

#### Examination and Evaluation

? Examination and Evaluation The faculty members acquaint the students about paper style, examination methods, weightage of marks etc. The examination pattern is designed by Veer Narmad South Gujarat University. Assignment, attendance and internal marks are allotted as per University guidelines and displayed on notice board. In case, a student needs help, they can approach a mentor. The answer sheets of Internal examination are assessed by the local faculty members and results are displayed on the notice boards. The answer sheets are given to students for reviewing their performance in the examination . The examination process is fair and transparent. We arrange the sitting arrangement of examinee in a very systematic way that the students can take the examination without being disturbed. Teachers do not allow students copying , and cheating in the examination hall. They exercise vigilance in order to avoid cases of malpractices. CCTV cameras constantly monitor the examination process in the classrooms.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>? Planning and Development Each academic year begins with preparation of Academic Calendar which covers the schedule of teaching , extracurricular, co-curricular and extension activities.</p> <p>The faculty members also prepare teaching plans of all semesters in their respective subjects. This helps the teacher plan their teaching in a</p>



	systematic way
Administration	? Administration The Administrative office works in according to the university circulars and guidelines. Our college collects the fees of students online and the students are intimated with timetable, upcoming events, exam dates etc by the administrative office in time. The service books of the employees are well-maintained.
Student Admission and Support	? Student Admission and Support All activities, events, projects and research work of students are collected in soft copy and are published in the college magazine, 'Vanmangla'. The question papers are also collected in soft copy.
Examination	? Examination The University displays the result of final exam online. The marks of F.Y.B.Com and M.A. I university examination are entered online by the faculties. The marks of the Internal examination are also sent to the University at the end of the semester online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
---------------------------------------	---------------------------------	-----------	---------	----------

programme				
NIL	Nill	Nill	Nill	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The co-operative society loan facility is available to teachers on demand	-Loans are provided to non-teaching staff. - Credit society functions promptly - Rain coats to peons -Uniforms and washing allowance to support staff	Book bank facility -Students Aid fund -Scholarship schemes for needy students.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Internal Audit: - The accountant in the college under the guidance of the Principal, records day to day financial transactions.</p> <p>External Audit: - All the financial documents are submitted to external auditor, Rajesh Desai for external audit. Specific Development grant received from UGC and all the files in relation to grant are verified by external auditor and audit certificate is issued. Auditors from Government verify books of accounts of the college every two years.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

6.5.3 Development programmes for support staff (at least three) Diwali bonus is given to all support staff by the teaching staff. The employees who are in urgent need of financial support in case of hospitalization, marriage etc. are given priority in allotting the loan of credit society. We also give benefits of advance salary to Adhoc staff in urgent need of money.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Internal Quality Assurance Cell of our institution is determined to take care of quality enhancement in all criteria as specified by NAAC 2. Much emphasis has been given on the maximum use of ICT in teaching, learning and administrative functions for better results 3. Sincere attempts are exercised for the students active participation in curricular and extra curricular activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	CCC under BAOU	16/01/2020	16/01/2020	16/01/2020	51
2020	Awareness programme for the prohibition of drug addiction	28/02/2020	28/02/2020	28/02/2020	200
2019	Aids Awareness Programme	01/12/2019	01/12/2019	01/12/2019	130
2019	Blind Day Celebration	14/09/2019	14/09/2019	14/09/2019	160
2019	Awareness Programme under Fit India Movement Initiated by the Prime Minister of India	29/08/2019	29/08/2019	29/08/2019	115
2019	CCC under BAOU	18/07/2019	18/07/2019	18/07/2019	57
2020	Planning Forum : Prabodhbhai Desai - Debate	08/01/2020	08/01/2020	08/01/2020	24

	Competition				
2020	Nanubhai Desai - Mono-Acting	07/03/2020	07/03/2020	07/03/2020	9
2020	Educational Excursion : Visit to The Statue Of Unity, Poicha, Sardar Sarovar	02/01/2020	02/01/2020	02/01/2020	43
2020	Visit to Vasudhara Dairy Plant , Sameer Farm and Nursery , Sahyadri Eco Point	13/01/2020	13/01/2020	13/01/2020	37

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
The celebration of International Womens Day	08/03/2020	08/03/2020	54	7
Awareness Programme for 181 'Abhayam' women helpline	22/02/2020	22/02/2020	100	10
Participation in Programme on ' Save Women From Silent Killer ' T The State Hospital, Dhararmpur-	17/12/2019	17/12/2019	2	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

#### Percentage of power requirement of the University met by the renewable energy sources

Our entire peaceful campus is looked after by our Management, Shri M.S.V.S Kelavani Mandal. The old, taller trees were adequately trimmed. To confer fertility upon the land of the garden, new clay is layered up with fertilizer, new saplings, flower-plants, some creepers were planted in attractive shapes, the plot of garden is re-designed and is made alluring. Moreover, every year

our NSS/NCC units conduct tree- plantation and plants saplings wherever necessary on the campus. We have also developed a herbal garden in college campus. On the whole, the campus remains evergreen throughout the year and its lawns and flowers are the spots where we can feast our eyes. Watering facility, electric lawn- mowers, cleaning facility, water hut for students etc. are the part of its facilities.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	Nill
Physical facilities	Yes	Nill
Ramp/Rails	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	Yes	Nill

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	19/01/2019	02	Polio-Free India Campaign	Health Hygiene	130
2019	Nill	1	26/08/2019	01	The Cleanliness programme at Ranpada and Banti Gram Panchayat	Environmental Awareness	150
2020	Nill	1	05/02/2020	01	Motivational Film Shunya se Shikhar tak	Ethics	150
2019	Nill	1	06/08/2019	01	Help to flood-affected people of Bhensdhar a Ashram Shala by cleaning the mud	Humanity	57

					swamp		
2019	Nill	1	01/09/2019	01	Awareness Programmes by NSS volunteers for Plastic Prohibition , Cleanliness , health and heigene , use of toilets and cesspool at Khoba under the able guidance of Shri Nilambhai Patel	Environ mental Awareness	175
2019	Nill	1	11/07/2019	01	Celebration of The World Population Day by organizing lecture on The Advantages and Disadvantages of Population by Dr. K.M.Patel , Associate Professor in Economics	Social Service	51
2019	Nill	1	14/08/2019	01	Celebration of Rakshabandhan	Brotherhood	66
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Distributed 500 Lt.Water and 250Lt. Buttermilk and 1000 Bananas to the devotees	21/02/2020	21/02/2020	100
Organized lecture and documentary film in relation to Jaliyawala Bagh Massacre	10/05/2019	10/05/2019	24
NSS Annual Camp	05/12/2019	11/12/2019	250
Celebration of Vivekanand Birth Anniversary	12/01/2020	12/01/2020	100
Celebration of The Death Anniversary of Gandhiji	30/01/2020	30/01/2020	140
Awareness programme for the prohibition of drug addiction	28/02/2020	28/02/2020	200
Republic Day Celebration	26/01/2020	26/01/2020	200
Celebration of Road Safety Week	17/01/2020	17/01/2020	150
Awareness Programme under Fit India Movement Initiated by the Prime Minister of India	29/08/2019	29/08/2019	115
Gurupurnima Celebration	16/07/2019	16/07/2019	120
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Environmental awareness programmes were frequently organized during the year by NSS and NCC students . 2. The students took an oath to keep and maintain Plastic Free Campus 3. Tree plantation programmes were held to expand Green Zone area of our institution. 4. The students of our institution successfully rendered various benevolent services in Moti Palsan, a village of Kaparada taluka adopted by our college 5.Cleanliness Drive was practised by NSS -NCC units throughout the year to support Swatchhata Abhiyan . Programme.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Title of the Practice: -Adoption of Moti Palsan, An Interior Village of Kaparada Taluka .Dist. Valsad Objectives of the Practice ? To raise the literacy ratio among the tribal people of Kaparada Taluka ? To motivate the farmers to adopt scientific methods of agriculture ? To enhance the

understanding of the importance of sanitation , health and hygiene among the tribal people. ? To spread environmental awareness among the villagers. ? To make the villagers aware of Swachh Bharat Abhiyan . ? To make the tribal people familiar with the rain water harvesting . The Context A majority of the villages of Dharampur -Kaparada Taluka are still underprivileged and are deprived of primary facilities like good transport, electricity, drinking water supply, good sanitation, access to good medical treatment etc., and they still face many challenges. With the vision of making a valuable contribution to the socioeconomic development of the tribal people of Kaparada Taluka. At the same time it helps a lot to our students contribute their role in nation building.

This initiative aims to infuse a strong sense of humanity . Such community services aspire to ignite students' potentials to make them apply their professional expertise and to raise them as the future leaders of the community. Such programmes also combine academic curriculum with community service and so that students, faculty and society merge with one another and develop harmony between theory and practice. The Practice The adoption of a village is purely a product of our goodwill and generosity for tribal people of the village. This noble task requires a fund of big amount which is sponsored by our management Shri MSVS Kelavni Mandal and Veer Narmad South Gujarat University, Surat for the overall development of the students. The NSS committee is constituted including the stakeholders who plans to put various activities into action in this village. The students groups are formed to carry out the different activities as per the schedule. The students will submit dully prepared repot to the institution at the end of the campaign. The

Following activities were carried out in Moti Palsan ? The campaign 'Swachh Bharat Abhiyan' was practised by our students by cleaning the garden of Primary school, Government Higher Secondary School campus, Roads of Karanjali Street, the premises of temple and the church of Karanjali Street. The students also painted the walls of houses with useful and motivational slogans ? The Eye Check up camp was organized for the villagers in which nearly 197 villagers were given spectacles free of cost and the cataract surgery was recommended to 12 people at very nominal rate in the State Hospital, Dharampur ? 25 widows of the village were provided with clothing like sarees. They were also given the information regarding various govt. schemes like widow pension plans, home industry Animal Husbandry etc . ? The blind and needy people of Moti Palsan were given grains , food and utensils by our students . ? The students of 10th and 12th Gujarat Board were motivated to take examination without any kind of phobia by our volunteers. ? The volunteers organized 'Voting Awareness

Programme' to the villagers who are ignorant of the importance of the value of their independent vote. They also conducted awareness programmes for health and hygiene in this village ? The students also arranged ' Oath Taking Programme'

for the abolition of addiction and the importance of social services like donation of an eye, and other organs of human body . ? The volunteers also gave tips and techniques for water conservation as the villagers face scarcity of water almost throughout the year. ? The students also arranged the exhibition of the display of posters which highlight the social issues like the campaigns like 'Save Girl Child', hazards of addiction, woman empowerment , protection of environment in the primary and higher secondary schools of the village. ? The

volunteers also adopted five poor girls of the village and undertook the responsibility of their complete education providing them with fees, books, notebooks and clothing throughout their academic career. Evidence of Success The adoption of village developed good will in students' mind to do selfless service to the society. At the same time they became aware of their ability to exercise various tasks of hard work and creativity. They became confidant about

to what level they raise themselves of their potentiality. Our students' sincere attempts to spread the awareness in the society abolished various social evils like superstitions, addiction, malnutrition etc. Many parents were motivated to send their children to school regularly. That's how the effective



attempts were made to make the village to be free from child labour. The villagers became conscious of the cleanliness and hygiene way of living life . They also started to implement the scientific method of farming. Problems Encountered and resources required - ? As the village is situated in remote rural area, network issues were faced by the unit. ? The village has an issue of power fluctuation. ? Encountered problems regarding IT-Literacy, superstitious thinking, sanitation , hygiene. 2. Title of the Practice- Great awareness regarding Sports Activities Objectives of the Practice : ? To foster students interest in sports so as to encourage a sporting culture on college campus ? To promote students to participate in sports on a regular basis and develop a healthy and active lifestyle ? To lift up the sport performance standard among tribal students ? To identify potential of tribal students to enhance their performance towards excellence in this field. ? To encourage the students to take up sports related careers. The Context : Sports in our college has been given importance because sports is an essential part of holistic education. It also develops the overall personality of the students. We believe that Sports are the epitome of hard work and dedication. Therefore our institution and the sports committee always encourage sports activities through out the year. The Practice : During admission process, we give preference to the students with outstanding sports record .In sports, students are guided well and given proper training through out the year in order to achieve their goal. We motivate our students to participate in various sports like Gymnastics, Archery, Cricket, Running, High Jump, Long Jump, Football, Hockey, Chess etc. There is a continuous monitoring system which enhances performance of our sportsmen and contributes towards excellence in respective sports activities. Evidence of Success : We are glad to announce that our tribal students many times won championship at University level in Cross Country Run. In this game students were selected in university sports team, too In addition to that at national level also their performance was appreciative. Every year the results of sports activities are very encouraging. In cricket also college team performed well. Our tribal students who are deprived of basic needs to live life have won gold, silver and bronze medals. Thus our sincere concern for sports activities provide opportunity to tribal students to participate at University, State or National levels . In addition to this, it also helps our tribal students enhance their confidence level and communication skills among other students. The number of students have taken up sports related careers. Problems Encountered and resources required : The majority of our students belong to tribal community who commute from far off villages and the government transportation facilities are not up to the mark. Therefore the students avoid taking active participation in various events organized by Sports committee . We need to have more hostels to accommodate maximum students and we also need to increase the facilities of transportation as much as possible. The poverty is also a notable obstacle that prevents our students' incessant participation in different activities. We also face infrastructural limitations for indoor games.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://vaccdharampur.org/files/Best%20Practices%202019-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Shri Vanraj Arts and Commerce College, managed by Shri M.S.V.S. Kelavani Mandal, Dharampur has earned its fame as a reputed academic institution imparting higher education in the tribal area of Dharampur. Late Shri Nanubhai Maganlal Desai, the founder of this college and

his followers together undertook the responsibility of imparting higher education to poor boys and girls of this backward area. It was a tough task to establish and run an academic institution in the total absence of any financial help. A lot of talented Adivasi boys and girls were deprived of higher education due to their poor condition. Late Shri Nanubhai Maganlal Desai was very deeply concerned with this problem and as a result, he started Shri Vanraj Arts and Commerce College in June 1984 having only the strength of 251 students. At present the academic and co curricular activities are taking place in an organized way in this college and the response of the students is immense. We are proud that many of our students have moulded excellent academic career and are employed in defence, paramilitary and other civil services. The educated students of our college have created remarkable impact on the socio-economic status of the tribal community. Throughout its journey, the institution has proved to be a decisive factor for the physical and mental growth of tribal students of this area. This institution has provided ample opportunities to students to excel in curricular and in co curricular activities like sports, NSS, NCC, cultural etc. Our students are always ahead in sports and cultural events organized by Veer Narmad South Gujarat University, Surat. In the scarcity of P.G. centres in South Gujarat, our college is unique in the sense that it runs maximum Post Graduation centres in the subjects of English, Hindi, Gujarati, Sanskrit, Economics and Sociology and thus it helps the maximum students who are deprived of higher education in different disciplines, develop bright academic career. In addition to this the college also run BAOU Study Centre to cater educational needs of the society at large. The centre offers various degree courses of disciplines like Arts, Commerce, Computer Education, Management, Social Welfare and many more. Students, after obtaining their basic degree in this centre, can pursue for a higher degree at other places. Beside this BAOU provides higher education even to those people who have not obtained any degree or who have not completed even their school education. This has been highly beneficial to the people of Dharampur and surrounding area . This centre enables the in-service people to raise their professional status. The BAOU Centre is a blessing to the housewives of tribal community who can pursue their educational studies parallel to their domestic duties and the farming tasks. Our students come from interior tribal areas around Dharampur taluka . Many of them are the victims of malnutrition. So we run a canteen in which nutritious food is provided them at maximum concessional price. The overall achievements of our students have made the institution proud. The increasing strength of students every year reflects the spread of education in tribal society. The full-fledge development of the institution makes it a landmark in the field of education in South Gujarat. Ultimately, the education imparted in our college help students inculcate moral values, ethics and sense of responsibility towards society and our nation.

Provide the weblink of the institution

[www.vaccdharampur.org](http://www.vaccdharampur.org)

## 8.Future Plans of Actions for Next Academic Year

We look forward to plan the following activities for the betterment of our institution and students : ? To organize IQAC meetings on regular basis to strengthen academic and administrative growth of the institution ? To enhance research activities of faculty members ? Digital updation of the library ? To increase ICT based teaching -learning ? To encourage our students for excellent result ? To sustain green campus environment-friendly ? To organize workshops by different departments for faculty members